



The City Bridge Trust Committee

Date: MONDAY, 20 MARCH 2017
Time: 9.15 am
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members: Alderman Alison Gowman (Chairman)
Ian Seaton (Deputy Chairman)
Karina Dostalova
Simon Duckworth
Stuart Fraser
Marianne Fredericks
Deputy Stanley Ginsburg
Deputy the Revd Stephen Haines
Alderman Vincent Keaveny
Vivienne Littlechild
Deputy Edward Lord
Jeremy Mayhew
Wendy Mead
Dhruv Patel
Alderman Andrew Parmley (Ex-Officio Member)

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NB: Part of this meeting could be the subject of audio or video recording

**John Barradell
Town Clerk and Chief Executive**

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the minutes and non-public summary of the meeting held on 6 February 2017.

For Decision
(Pages 1 - 6)
4. **OUTSTANDING ACTIONS**
Report of the Town Clerk.

For Information
(Pages 7 - 8)
5. **PROGRESS REPORT**
Report of the Chief Grants Officer.

For Decision
(Pages 9 - 40)
6. **EMPLOYMENT & DISABILITY FUND**
Report of the Chief Grants Officer.

For Decision
(Pages 41 - 46)
7. **EMPLOYMENT AND MENTAL HEALTH**
Report of the Chief Grants Officer.

For Decision
(Pages 47 - 50)
8. **GRANTS AND STRATEGIC INITIATIVES RECOMMENDATIONS AND ASSESSMENTS**
To consider the Chief Grants Officer's reports on grant recommendations as follows:-

For Decision

 - a) Greater London Authority (Pages 51 - 54)
 - b) London Funders (Pages 55 - 58)
 - c) Prisoners Abroad (Pages 59 - 62)

- d) Ability Bow (Pages 63 - 64)
- e) Arthritis Care (Pages 65 - 66)
- f) Flying Gorillas (Pages 67 - 68)
- g) Havelock Family Centre (Pages 69 - 70)
- h) Merton Mencap (Pages 71 - 72)
- i) Action on Hearing Loss (Pages 73 - 74)
- j) Bubble Theatre Company (Pages 75 - 76)
- k) Enfield Carers Centre (Pages 77 - 78)
- l) InterAct Stroke Support (Pages 79 - 80)
- m) St Joseph's Hospice (Pages 81 - 82)
- n) Sudbury Neighbourhood Centre (Middlesex) Limited (Pages 83 - 84)
- o) The Reader (Pages 85 - 86)
- p) Disablement Association of Barking & Dagenham (DABD) (Pages 87 - 88)
- q) Lambeth Law Centre (Pages 89 - 90)
- r) Lewisham Multilingual Advice (Pages 91 - 92)
- s) Vision Care for Homeless People (Pages 93 - 94)
- t) Alliance for Inclusive Education (Pages 95 - 96)
- u) Eastside Primetimers Foundation (Pages 97 - 98)

9. TO CONSIDER REPORTS OF THE CHIEF GRANTS OFFICER AS FOLLOWS:-

For Decision

- a) Grants Recommended for Rejection (Pages 99 - 108)
- b) Grants Approved under Delegated Authority (Pages 109 - 110)
- c) Withdrawn and Lapsed Applications (Pages 111 - 112)
- d) Variations to Grants (Pages 113 - 114)
- e) Learning Visit Samples (Pages 115 - 120)

10. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

11. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT

12. EXCLUSION OF THE PUBLIC

MOTION – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

Part 2 - Non-Public Agenda

13. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 6 February 2017.

For Decision
(Pages 121 - 122)

14. **PIPELINE OF PRO-ACTIVE STRATEGIC GRANTS**

Report of the Chief Grants Officer.

For Information
(Pages 123 - 126)

15. **LEARNING VISIT REPORT (NORTH LONDON HOSPICE)**

For Decision
(Pages 127 - 130)

16. **STRATEGIC INITIATIVE MONITORING REPORT**

For Decision
(Pages 131 - 136)

17. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

THE CITY BRIDGE TRUST COMMITTEE

Monday, 6 February 2017

Minutes of the meeting of The City Bridge Trust Committee held at Guildhall, EC2 on Monday, 6 February 2017 at 1.45 pm

Present

Members:

Alderman Alison Gowman (Chairman)
Ian Seaton (Deputy Chairman)
Marianne Fredericks
Deputy Stanley Ginsburg
Vivienne Littlechild
Edward Lord
Jeremy Mayhew
Wendy Mead

Officers:

Simon Latham	-	Town Clerk's Department
Philippa Sewell	-	Town Clerk's Department
Karen Atkinson	-	Head of Charity & Social Investment Finance
Anne Pietsch	-	Comptroller and City Solicitor's Department
David Farnsworth	-	Chief Grants Officer
Sufina Ahmad	-	The City Bridge Trust
Sandra Davidson	-	The City Bridge Trust
Olivia Dix	-	The City Bridge Trust
Martin Hall	-	The City Bridge Trust
Jack Joslin	-	The City Bridge Trust
Geraldine Page	-	The City Bridge Trust
Ciaran Rafferty	-	The City Bridge Trust
Shegufta Rahman	-	The City Bridge Trust
Tim Wilson	-	The City Bridge Trust
Stephanie Basten	-	Communications Team

1. APOLOGIES

Apologies were received from the Right Hon. the Lord Mayor Alderman Andrew Parmley, Karina Dostalova, Simon Duckworth, Stuart Fraser, Alderman Vincent Keaveny and Dhruv Patel.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

RESOLVED – That the public minutes and non-public summary of the meeting held on 10 January 2017 be agreed as an accurate record.

Matters Arising

Eco Audit

The Chairman advised that the Energy Board, of which she was a Member and the Head of Town Clerk and Chief Executive's Office was the Chairman, was well informed of the Trust's eco audit and saw it as a model for the rest of Guildhall.

National Council of Voluntary Organisations

The Chairman advised that any Member who wanted to attend the NCVO conference on 20th April 2017 should contact the Chief Grants Officer.

4. OUTSTANDING ACTIONS

Members discussed and noted the Outstanding Actions table.

5. PROGRESS REPORT

The Committee received the regular progress report of the Chief Grants Officer and discussed the updates provided.

City Bridge Trust Website

Officers advised that the grant search tool on the website had been improved and could now search by borough. The improvements being made to the website sought to make the process as transparent as possible. It was hoped that the improvement would enable current grantees to see what being done in their area and make connections, potential applicants to see what similar things were funded, and Members to see if certain organisations were currently being funded. Members noted that feedback was welcomed.

Draft High-Level CBT Plan

The Chief Grants Officer advised that a new framework for corporate and business planning was being developed to ensure consistency of presentation across the organisation and a succinct statement of key ambitions and objectives for every department. In the initial phase, departments and CBT had been asked to produce a draft high-level departmental plan the template for which had been developed through consultation. It was noted that the format had not been finally determined and Members were invited to comment on the format of the high-level plan as well as the content.

Revised budget figures were also circulated as follows:

Our 2017/18 budget is:

	Total £000
Employees	1,180
Supplies & Services	399
Total Expenditure	1,579
Total Income WNST	(108)
Total Local Risk	1,471
Grants issued	21,000
Total Central Risk	22,471

Stepping Stones Fund

In response to a query from the Chairman, officers advised that the proposal was for £5,000 of the existing budget (agreed at the previous meeting) to be used to fund a social investment intermediary organisation for purposes of pilot testing the invitation-only strand.

RESOLVED – That the new pilot element of the next Stepping Stones grants round be agreed and that £5,000 of the agreed £500,000 be used to fund a social investment intermediary organisation to work with CBT and the selected grantees on delivering the pilot.

6. **CITY BRIDGE TRUST DRAFT STRATEGIC REVIEW, 2018-2023**

The Chairman introduced the report, highlighting the importance of how this review would enable the Trust to perform its role at the centre of London. Extensive consultation had taken place and all eyes were on the Trust to see the result.

The Chief Grants Officer outlined the legal imperative to consult with stakeholders, but beyond that advised that it was good practice and beneficial to the Trust's operation. He advised that, thanks to appropriate resourcing agreed by the Committee, a thorough and comprehensive review had taken place and he thanked Sufina Ahmad, Head of the Strategic Review, for her work. He emphasised that the strategy was still in draft form and officers were available for any further comments or feedback.

The Head of the Strategic Review outlined the draft strategy and Members discussed each section in turn:

Vision and Values

- There was a need for all 3 sectors to work together.
- There was a need to bridge the divide between the 'have's and 'have not's.
- The Trust should use all its assets (e.g. networks; profile; experience) not just monetary ones.
- The Vision and values were at the heart of the strategy and underpinned each part.
- Early action was key – flexibility was needed to address this in whatever form required.
- There was a mission to use all of the Trust's knowledge – this should be mapped in some way.
- The Trust should work with others that share its values and be vocal about advocating these.

How we Fund

- Funder Plus in this strategy was much wider than currently in order to be more flexible with smaller or longer term grants.
- The 'Ideas fund' allowed more flexibility for innovative approaches to new ideas or emerging needs which aligned with the vision and values but were not in an existing stream.

- Longer term grants would include encouragement for the organisation to be sustainable/not reliant on funding from the Trust. This could be addressed through Funder Plus via officers working more closely with grantees to offer suggestions and connections the organisation might make.
- Exit strategies were important and would be addressed through officer discussions with grantees about possible next steps and future funding.
- These approaches began with an idea of where the project/organisation might end up, offering more security.

What we Fund

- Members noted consultation around funding priorities was on-going and would be clearly defined over the coming months.
- Whatever approach was taken, the Trust must remain alive to the diversity of how charities work.
- Priorities could be broader in first two years then be narrowed down as a result of analysis of the portfolio and grants given.
- Place based funding would offer a chance for a 'deep-dive' into a geographical area, to work with the whole community.

Learning

- Learning would inform and influence our work and that of partners.
- Measureable outcomes and learning was key to how this strategy would change over the coming years.
- What was currently done in terms of monitoring and reporting could be adapted to fit this purpose and analysed further to be fed back into the programme.
- Summaries of end-of-grant reports, where there were particular learning points, should come to Committee meetings.
- Often the best way for an organisation to report and for a funder to learn was from face-to-face conversations.

Next Steps

- Officers would continue to be available for comments/feedback from Members.
- Engagement and updates would be maintained.
- The final strategy would be prepared for approval at the Court of Common Council meeting in July 2017.

The Chairman advised Members of a breakfast briefing on 7 March and that a note would be sent to all Members and officers advised that two research papers were expected later in the month, summaries of which would be circulated to Members when available.

RESOLVED – That the Draft Strategic Review and proposed next steps be noted.

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**

There was no other business.

9. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item No.	Exempt Paragraphs
10	3
11 – 22	-

10. **NON-PUBLIC MINUTES**

RESOLVED – That the non-public minutes of the meeting held on 10 January 2017 be agreed as an accurate record.

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

A Member gave a report on a recent monitoring visit she had undertaken with the Chief Grants Officer.

The meeting ended at 3.00 pm

Chairman

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The City Bridge Trust Committee – Outstanding Actions

Item	Date	Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
1.	22 Sep 2016	Website Phase 2 (making the website more interactive) will be implemented in autumn 2017.	CBT team	September 2017	On track.
2.	24 Nov 2016	Strategic Initiative Grants in management Future updates to be staggered throughout the year.	CBT team	From March 2017	On agenda.
3.	10 Jan 2017	Support Into Employment for Disabled People Specific recommendations for funding be presented.	CBT Team	March 2017	On agenda.
6.	6 Feb 2017	Strategic Review Research Summaries of two outstanding research papers be circulated to Members.	CBT Team	February 2017	Circulated w/c 6 th March

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Committee: City Bridge Trust (CBT)	Dated: 20 th March 2017
Subject: Progress Report	Public
Report of: Chief Grants Officer	For Information and decision

Summary

This is a regular report by the Chief Grants Officer. You are asked within this report to agree that CBT enters the Lord Mayors Show 2017 and note updates on the following:

- The Work Continues.
- Support for the LGBT sector.
- Stepping Stones.
- The Cranfield Trust's capacity building programme, STRIVE.
- CBT's Internal Financial Audit.
- The CBT financial assessment process.
- CBT Communications and Press coverage.
- Human Resources update.
- Strategic Review update, and;
- Grant-making (if today's grants are approved, 98% of the Investing in Londoners grants budget will have been approved).

Recommendations

- a) That the report be noted.
- b) That you agree that CBT enters the Lord Mayors Show 2017.

Main Report

The Work Continues

1. Whilst we undertake our 5 year Strategic Review (see update at paragraph 26) the Trust's everyday work continues in every London Borough. Your Chief Grants Officer continues to make Friday visits to see some of the 500+ charities you are supporting at any one time throughout Greater London.
2. Most recently he visited the Haringey Migrant Support Centre (and Members are reminded they are very welcome to join any of the visits). Your grant supports the part-time Destitution Coordinator, contributes to the part-time Centre Coordinator and associated project running costs.

3. The community hall was a hive of activity: an advice triage was operating leading to detailed advice provided by 3 of your other grant funded organisations who were operating surgeries from the same hall. Over 100 people were being provided a hot meal using largely donated food from local business. Former clients were volunteering in all aspects of the service and your Chief Grants Officer had conversations with several of them – the work is clearly making a big difference. The challenge for the organisation is the increased demand on their services coupled with funding pressures (despite considerable efforts to secure finance and work collaboratively to do so).

Lord Mayor's Show 2017

4. It is proposed that the Trust takes part in the Lord Mayor's Show 2017. With the work currently being undertaken on the 5 year Strategic Review, this would present an excellent opportunity to showcase the work of some of the groups you have funded.
5. The Trust has participated in the Show on several occasions, most recently in 2012, 2013 and 2015.
6. Should you agree to the Trust's participation, officers will register and a full report, including detailed costings will be brought to this Committee in May 2017.

Support for the LGBT sector

7. You will recall the initiative delivered by the Trust in 2016, instigated by Mr Lord, to determine the funding landscape and potential support needs of London's LGBT sector. After a well-attended seminar in August 2016, jointly hosted with Trust for London, organisations were asked to identify any needs, especially those which might be more strategic. I am now pleased to report that three outline proposals have been received which are strategic in nature and which have the potential to make a significant, positive, difference to the LGBT community in London. Your officers will now assess these requests fully with the intention of bringing them to your May Committee for decision.

Stepping Stones Fund

8. The Trust plans to launch the fourth round of Stepping Stones, its partnership programme with UBS, on March 20th. This is your grant scheme for charitable organisations in Greater London who want to engage with the social investment market. The programme is designed for organisations who currently find the cost barriers to market engagement too high, but who nonetheless have strong ideas that may be suitable for investment.
9. Since the Fund was launched £2.2m has been shared between 49 organisations across 20 London boroughs. The majority of awards made (£1.4m and 33 grants) have been made under the first programme strand, Building Capacity, with the second strand of Piloting Outcomes at half this

level (£631,000 and 15 awards). You have previously agreed to end the third strand for Risk Finance which has only made one award.

10. Most of the grants awarded so far fund work which is still underway. 10 organisations have completed their projects, and this accounts for a grant funding total of £368,000. Of these three have raised social investment to a total value of £16.05m, four report they have a much clearer idea of the work they need to deliver before they approach the market, and three have concluded that social investment is not for them. This latter outcome is not a sign of failure since the Stepping Stones Fund is designed to offer charities a safe space in which to examine repayable finance before they take on any sort of balance sheet liability.
11. The £500,000 previously allocated by this Committee towards Stepping Stones Round 4 will come from your 2017-18 budget. The Trust is currently seeking co-funding and is in discussion with two potential partners.

STRIVE

12. At your November 2016 meeting, you approved an 18 month award to Cranfield Trust to provide capacity building services to up to 95 London-based charities between now and the start of CBT's new programmes. Cranfield Trust is a highly-regarded charity with experience of placing commercially skilled volunteers into third sector organisations for purposes of strategy, business planning, marketing, IT, HR and financial management support. Support follows a rigorous diagnostic to ensure the right volunteers are matched to the right organisations.
13. Cranfield Trust will launch its services for CBT grantees at a Livery Hall event on 9th March during which the Deputy Chairman will say a few words of welcome. Infrastructure organisations from across London have been invited to the event along with Chief Executives of around 100 front line charities – many of these are involved in the work you funded to consider the support for London's voluntary and community sector through the Way Ahead report you funded. There will be a subsequent event towards the end of the programme to celebrate the achievements of participant organisations, and Cranfield Trust's progress will be reported to subsequent Committees.

CBT Internal financial audit

14. Over the course of January 2017, the City of London Corporation Internal Audit team conducted an audit review of CBT.
15. The objectives of the audit were: to assess the application and robustness of the checks undertaken, including financial stability, on grant funded applications prior to grant awards; to determine whether monitoring arrangements are providing an adequate control of grant funded organisations progress against agreed milestones; and to assess the adequacy of the processes for reporting to Committee any unusual activity.

16. Following detailed testing and discussions with the CBT team, the internal audit has reported a green rating confirming that there are robust controls in place across the piece.

Grants assessment – financial appraisal process review

17. We are committed to maintaining the robust controls evidence in the internal financial audit above, but we are also committed to being customer focused and making the most efficient use of the Trust's resources. To this end, a review of the financial appraisal process has been undertaken. This has been informed by the internal audit and also the results of the grantee perceptions survey. It has been lead by the Head of Charity and Social Investment Finance.
18. An initial objective set for the Head of Charity & Social investment Finance upon joining the team was to review and develop the current financial appraisal process utilised by your Grants Officers when assessing grant applications. The key focus was to ensure that processes in place were proportionate to the risks presented and value of the grant being requested. The financial stability of a charity is key to the application process. Members require reassurance that robust due diligence processes have taken place, to enable them to feel confident in approving the grants presented to Committee.
19. This review established that over recent years the practical application of processes had grown in complexity, becoming less efficient and therefore adding to the time taken to turnaround an application. The Grants Officer is the individual that is closely involved with the applicant, gathering and assessing a wide variety of information, with financial analysis embedded within the discussions that take place. By adding a further separate layer of detailed financial assessment we have added duplication to the process, so increasing the time taken.
20. We have therefore taken the decision, in consultation with the Deputy Chamberlain, to hand back the responsibility for undertaking the initial financial assessment to your Grants Officers. Additional focus is to be placed upon those applications that meet this Committees' criteria for High Risk. These will continue to have a separate Expert Financial Review, undertaken by the Head of Charity & Social Investment Finance post the Grant Officers' assessment. All other grants recommended for approval that are £25k or above, will receive a brief review by the Head of Charity & Social Investment Finance, prior to Committee or submission to your Chairman/Deputy Chairman under delegated authority. A clear audit trail of financial reviews undertaken is now recorded within GIFTS, our grant management system.
21. To support your Grants Officers, detailed guidance notes have been produced, including the introduction of a new template to be used within grant recommendation reports presented to Committee. A training session on the latest accounting and reporting guidance issued by the Charity Commission (SORP2015) has been held, and on-going discussions are taking place as and when required. Members will note that many of the reports recommended

for your approval at this Committee include the new template, as we transition to our new risk focused approach. Members' feedback on the new template is welcomed and Karen Atkinson, the Head of Charity & Social investment Finance for the Corporation will be very pleased to answer any detailed questions on the new process.

Communications

22. The Communications Strategy presented at your July Committee listed four key audience groups that the Trust would be targeting through its different communications channels.
23. Appendix 1 reports communications activity against each of the key audiences.
24. Appendix 2 provides a detailed breakdown of the media activity supporting delivery of your Communication's Strategy.

Human Resources Team Update

25. Since the last Committee the Trust has said goodbye to Simrat Kaur-Gupta one of the Trust's administrative officers. Simrat was an excellent team member and made a valuable contribution to the team and we all wish her well in her new role as a Communications Officer with the Metropolitan police. Marek Habrda who was on a short-term temporary contract has agreed to extend his time to cover this work whilst the new strategy is finalised and the resource needs are considered across the Trust.

Strategic Review Update

26. Following your consideration of the first draft of the Trust's 2018-2023 funding strategy, it has been published on the Trust's website inviting comment and critique. Your Chief Grants Officer and your Head of Strategic Review have been discussing the draft strategy with senior colleagues within the City of London Corporation (CoLC) and wider CoLC staff teams are being engaged through an internal communications campaign. Members are being consulted on the draft strategy through a Members' Breakfast scheduled for 7 March 2017, and individual meetings when requested.
27. Externally, 9 Focus Groups have been scheduled for March 2017, to discuss our next strategy. Links have also been made with Citizens UK and others to consider how to test the strategy, and the language in particular, with Londoners directly.
28. Two further pieces of research commissioned for the review are now on the Trust's website and summaries are provided below. A third piece of research on funder best practice will be published in the next fortnight

Social Investment Scoping Report, Eva Varga

29. This report was commissioned to explore CBT's options around social investment (SI), as part of its next funding strategy for 2018 to 2023.
30. The report confirms the UK Government's on-going commitment to SI as an alternative form of finance for civil society organisations delivering social benefit, to mitigate against the continued significant reductions in public sector spending in times of increasing social need. There has been sustained growth of the SI market, and a nuanced understanding of SI within civil society, due to the work of independent funders like CBT, philanthropists, public sector commissioners and non-departmental public bodies such as Big Society Capital. CBT is encouraged to continue influencing the SI market, through its links to the City of London Corporation (CoLC).
31. The report concludes that CBT has developed extensive practical experience and learning of delivering within the SI market, through its current SI offer. It recognises that the Stepping Stones Fund has offered an effective capacity building tool for organisations to access, and has been enhanced by private sector investors such as UBS collaborating with CBT on it. The report supports continued investment into SI capacity building support for civil society organisations, and encourages CBT to raise more awareness of Stepping Stones in order to generate a higher volume of eligible applications, which will increase the number of projects resulting in SI deals. The report recommends CBT continue delivering its existing SI programmes with the CoLC, whilst also forming new partnerships with private sector organisations and London Boroughs.
32. The report outlines a new financing facility option for CBT to consider delivering, aimed at supporting small organisations. The tool is described as a bridge between the Stepping Stones Fund and the SI Fund, and entails offering small investments in the £25k-£100k range, as well as offering repayable finance and blended finance models. This new facility would be aimed at funding smaller and riskier deals more flexibly.

CBT Market Scoping Exercise, by Collaborate CIC

33. Through an appreciative inquiry approach, involving internal and external stakeholders and primary and secondary resources, this report provided CBT with an independent analysis of its current work and approaches. The report assessed how a member of the public would interpret CBT and its work, and how CBT is perceived by a range of different stakeholders including grantees, other funders, the CoLC, and local authorities.
34. The research identifies CBT's key assets, from an external perspective as: an established, historical brand; strong, powerful values (i.e. inclusive, transparent, trust worthy and humble); a seat at the heart of London; Organisational expertise and knowledge; involved, values driven staff; independence; connections, relationships and networks; and its multifaceted approach.

35. As London's largest independent funder, the report identified that CBT had a responsibility to distribute funds effectively and responsibly; to lead and model values and behaviour; to hold the knowledge of London's needs; and to connect organisations across and within sectors to fill gaps in addressing said needs.
36. In total, six recommendations were made in the report, which can be summarised as:

ASSET MANAGEMENT	Leveraging existing assets to develop influence and leadership, and effectively communicate London needs
COLLABORATION	Increasing collaboration within sectors and across sectors, involving key London stakeholders
PROGRAMMES OF WORK	Aligning funding streams around issues and needs
GRANTMAKING	Removing barriers to accessing timely funding and other non-monetary support
KNOWLEDGE AND LEARNING	Collating and analysing knowledge and expertise around London's need for more effective funding and service provision
LEADERSHIP AND INFLUENCE	Leading and influencing London and its actors around an inclusive vision for a fairer city

Grant Applications Summary

37. Your meeting today will consider 66 applications - 65 under your Investing in Londoners programmes (inclusive of one grant under your Partnership Programme) and 1 under your 20th Anniversary Employability strand. There are 22 grant recommendations in today's papers as well as 6 awards to be noted as approved by delegated authority. The total recommended sum is £2,865,025. If all recommendations are approved you will have spent 98% of your Investing in Londoners core grants budget for 2016/17 (including additional funds). The implications of today's recommendations are shown in Table 1 against the grants budget for 2016/17. Of the £295,706 remaining it is proposed that £145,300 will be needed for grant applications to be approved under the Delegated Authority process before 31st March 2017, leaving an uncommitted balance of £150,406.
38. Your 2016/17 grants budget was increased by £4,000,000 at the Court of Common Council in July 2015. Table 1 shows how this has been allocated to the core grants budget and additional funding schemes.

Table 1: Overall spend against 2016/17 budget

	Grants budget	Grants spend	Pending applications	% spend of annual budget
Core 2016/17 Investing in Londoners grants budget				
Original Grants Budget	£15,000,000			
20th anniversary budget uplift (20%)	£800,000			
Write-Backs & Revocations	£1,107,801			
2015/16 overspend	(£540,000)			
UBS contribution	£200,000			
Total Budget Available	£16,567,801			
Previous Committee meetings:				
May 2016		£3,312,925		20%
July 2016		£1,810,650		11%
September 2016		£2,485,167		15%
November 2016		£4,317,244		26%
January 2017		£1,546,084		9%
Sub-total approved spend		£13,472,070		81%
Remaining budget	£3,095,731			
Today's recommendations:				
March 2017		£2,800,025		17%
Total annual spend		£16,272,095		98%
Remaining budget	£295,706			
Proposed use of remaining budget:				
Submitted applications - under delegated authority			£145,300	
Uncommitted balance			£150,406	
			£295,706	
Summary				
Grants committed		£13,472,070		81%
Grants recommended		£2,800,025		17%
Balance remaining	£295,706			2%

(Table 1 Ctd)

Additional funding streams				
	Grants budget	Grants spend	Pending applications	% spend of annual budget
Anniversary programme: employability (20th anniversary budget uplift - 40%)				
2016/17 budget	£1,600,000			
2015/16 carry forward	£1,200,000			
Total budget available	£2,800,000			
Spend at previous meetings		£0		0%
Recommended spend today		£65,000		2%
Total spend		£65,000		2%
Remaining budget	£2,735,000			98%
Proposed use of remaining budget				
Submitted applications - under assessment		£0		0%
Remaining budget for designation to approved employability programmes	£2,735,000			100%
Summary				
Grants committed		£0		0%
Grants recommended		£65,000		2%
Balance remaining	£2,735,000			98%

Anniversary programme: infrastructure support (20th anniversary budget uplift - 40%)				
2016/17 budget	£1,600,000			
2015/16 carry forward	£850,000			
Total budget available	£2,450,000			
Spend at previous meetings		£0		0%
Recommended spend today		£0		0%
Total spend		£0		0%
Remaining budget	£2,450,000			100%
Proposed use of remaining budget				
Submitted applications - under delegated authority			£736,857	30%
Remaining budget for designation to approved infrastructure support programme - The Way Ahead			£1,713,143	70%
Summary				
Grants committed		£0		0%
Grants recommended		£0		0%
Balance remaining	£2,450,000			100%

Annual funding for Prince's Trust funding (agreed Oct 14)				
2016/17 budget	£1,000,000			
Grants approved		£1,000,000		
Balance remaining	£0			
Summary				
Grants committed		£1,000,000		100%
Grants recommended		£0		0%
Balance remaining	£0	£0		0%

Overall Grant Summary				
Grants committed		£14,472,070		63%
Grants recommended		£2,865,025		13%
Balance remaining	£5,480,706			24%
Total	£22,817,801			100%

39. The total of grants currently under the on-going management of your Grants Officers is shown in Table 2. Prior to the approvals recommended for this Committee, the total sum for grants currently being managed is £27.8m. Should the Committee approve the applications proposed at today's Committee; this balance will rise to £30.6m.

**Table 2:
Grant commitments under management as at 28th February 2017**

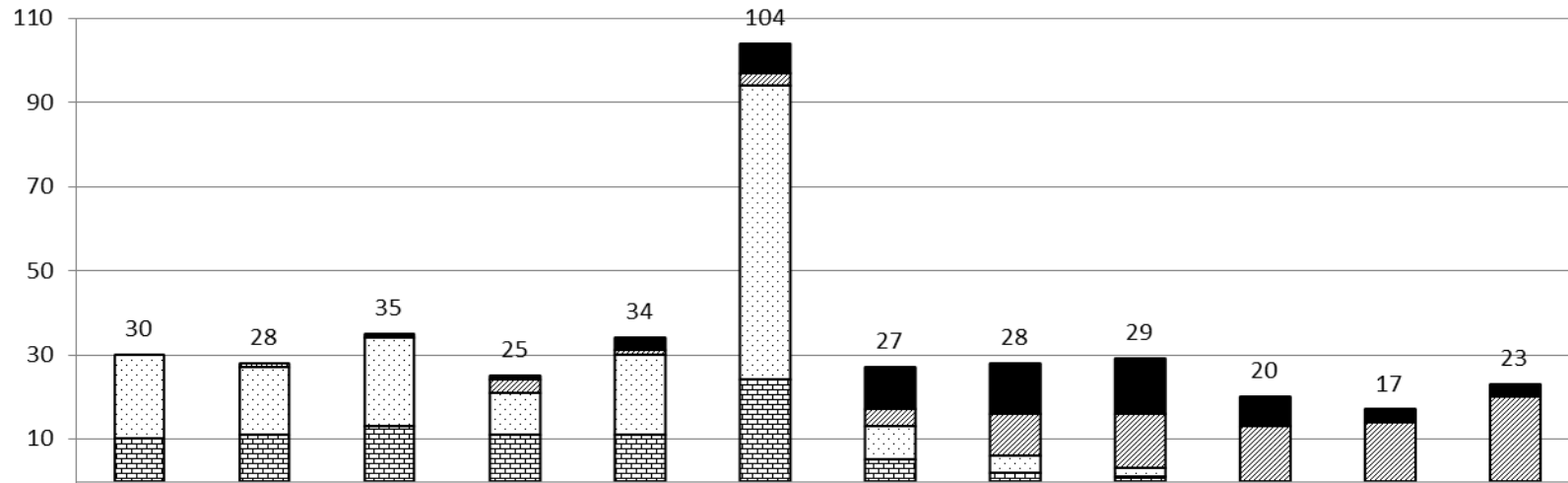
Table for 2016/17 year-to-date	£	£
Prior year grant commitments brought-forward as at 31 March 2016		
- due to be paid out in < 1 year	25,200,000	
- due to be paid out in > 1 year	<u>3,600,000</u>	28,800,000
Grant awarded in 2016/17	15,472,070	
Grant write-backs in 2016/17	<u>(1,107,801)</u>	14,364,269
Payments made in 2016/17 to Grantees		(15,407,128)
Current grant commitments as at 28th February 2017		<u><u>27,757,141</u></u>

40. Table 3 below shows the grant awards you have made this financial year under Investing in Londoners and today's recommendations by programme.

Table 3: Investing in Londoners awards and recommendations by programme								
Fund/Program	Number of grants				Value of grants			
	Year to date	Today's meeting	Total	% total grants	Year to date	Today's meeting	Total	% total value
English for Speakers of Other Languages	6	2	8	4%	£476,000	£30,125	£506,125	3%
Improving Londoners' Mental Health	19	1	20	10%	£2,276,330	£27,300	£2,303,630	14%
Improving London's Environment	7	0	7	3%	£446,040	£0	£446,040	3%
Making London More Inclusive	23	5	28	14%	£1,836,380	£464,700	£2,301,080	14%
Making London Safer	3	0	3	1%	£422,560	£0	£422,560	3%
Older Londoners	18	7	25	12%	£1,711,720	£619,400	£2,331,120	14%
Partnership: Hardship Fund	0	1	1	0%	£0	£350,000	£350,000	2%
Partnership: London Youth Quality	1	0	1	0%	£150,000	£0	£150,000	1%
Reducing Poverty	15	4	19	9%	£1,706,050	£384,800	£2,090,850	13%
Resettlement & Rehabilitation of Offenders	7	0	7	3%	£767,884	£0	£767,884	5%
Stepping Stones	17	0	17	8%	£700,000	£0	£700,000	4%
Strengthening London's Voluntary Sector	10	2	12	6%	£992,270	£265,700	£1,257,970	8%
Strategic Initiatives	31	4	35	17%	£1,944,772	£655,000	£2,599,772	16%
Eco-audits	9	1	10	5%	£23,800	£3,000	£26,800	0%
Access Audits	8	0	8	4%	£18,264	£0	£18,264	0%
Grand total	174	27	201	100%	£13,472,070	£2,800,025	£16,272,095	100%

41. Chart 1 shows the flow of applications received over the last year and action taken, allowing any seasonal variations to be seen. This excludes Strategic Initiatives as they are usually solicited rather than open programmes. (Please note that the application received in April 2016 was for an eco-audit and has been approved under delegated authority after these tables were compiled.)

**Chart 1: Applications received and action taken between
1st March 2016 and 28 Feb 2017**



	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
	2016						2017					
Grand Total	30	28	35	25	34	104	27	28	29	20	17	23
Today's meeting	0	0	1	1	3	7	10	12	13	7	3	3
Pending	0	1	0	3	1	3	4	10	13	13	14	20
Declined	20	16	21	10	19	70	8	4	2	0	0	0
Approved	10	11	13	11	11	24	5	2	1	0	0	0

Approved
 Declined
 Pending
 Today's meeting

42. Between 1st March 2016 and 28 February 2017, 400 applications were received for the Investing in Londoners programmes. 92 applications have been approved and 177 declined (the remainder are pending). The spike in applications seen in August 2016 is due to the closing date for rounds of the Stepping Stones Fund. Otherwise applications are fairly evenly spread across the year, which is comparable to previous.
43. Officers are asking you to consider 66 requests for funding (including Strategic Initiatives) at this meeting. Of these, 22 are recommended for a grant and 6 are reported at this meeting as having been approved under the scheme of delegations. A further 31 are recommended for rejection. 6 applications have been withdrawn by applicants and 1 has been lapsed following several unsuccessful attempts by officers for further information (see Table 4).

Table 4: Action to be taken on applications today

Action to be taken	Number	Amount
Applications recommended for grant to Committee	21	£2,684,600
Funding approved by delegated authority up to £10,000 (to note)	3	£9,664
Funding approved by delegated authority from £10,001 - £25,000 (to note)	0	0
Funding approved by delegated authority from £25,001 - £50,000 (to note)	3	£105,761
Applications recommended for rejection	31	n/a
Withdrawn applications (to note)	6	n/a
Applications lapsed (to note)	1	n/a
Total Investing in Londoners applications	65	£2,800,025
Anniversary Programme: Employability Recommended for grant to Committee	1	£65,000

Appendix 1: Key Audience Groups

Appendix 2: Media Coverage table

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Appendix 1: Key Audience Groups

Audience	Face to face	Online and Printed Media channels	Online content	Direct Marketing
Londoners	<ul style="list-style-type: none"> Examples of Officer and Member interactions with Londoners can be found in the Events table report. It is proposed that the Events Table and Media table be consolidated into this table. 	<ul style="list-style-type: none"> Barking and Dagenham Yellow advertiser Barnet and Potters Bar Times Borehamwood and Elstree Times Brent and Kilburn Times City AM City Matters Docklands and East London Advertiser East London Advertiser Enfield Independent Essex Enquirer Evening Standard Greenwich Mercury Hackney Citizen Hackney Gazette Ham & High Havering Yellow Advertiser 	<ul style="list-style-type: none"> CBT Twitter (4,055 followers. 66k impressions* between 11/1/17 & 28/2/17) CBT Website (1,765 users between 11/1/17 & 28/2/17) 	None to report

Audience	Face to face	Online and Printed Media channels	Online content	Direct Marketing
		<ul style="list-style-type: none"> • Inside Time • Jewish News • KCW Today • Kensington and Chelsea Times • London Bulletin • London News Online • Potters Bar Today • Romford Recorder • Southwark News • The Docklands and East London Advertiser • The Evening Standard • The Jewish Chronicle • Tottenham and Wood Green Independent 		
Regulators & politicians	<ul style="list-style-type: none"> • Parliamentary Round table with Baroness Thomas of Winchester • First annual lecture of the London Fairness Commission, given by Deputy Mayor Matthew Ryder. 	<ul style="list-style-type: none"> • Air Quality News • Energy Live News 	None to report	None to report
Immediate stakeholders**	<ul style="list-style-type: none"> • Cass Business School • Southwark CAB 	<ul style="list-style-type: none"> • City AM • City Matters 	<ul style="list-style-type: none"> • News item on the CoL intranet and 	None to report

Audience	Face to face	Online and Printed Media channels	Online content	Direct Marketing
	<ul style="list-style-type: none"> • Only Connect • London Youth • Bikeworks • Prince's Trust • Child Bereavement UK 		e-bulletin. <ul style="list-style-type: none"> • Regular updates in the Members' Briefing. 	
Other funders, policy makers & key commentators	<ul style="list-style-type: none"> • Association of Charitable Funders • London Funders • Trust for London • Partnership for Young London` • Institute for Voluntary Action Research • Social Mobility Commission • BBC Children in Need 	<ul style="list-style-type: none"> • Air Quality News • Alliance Magazine • Better Society • Blue and Green Tomorrow • Business Green • Charity Times • Charity Today • Civil Society • Energy Live News • Hearing Times • Mental Health Today • Mi-Pro 	None to report	None to report

* An Impression is the number of times CBT tweets have been delivered to other accounts and potentially viewed.

** Includes CBT & CoL Officers & Members; key infrastructure bodies; grantees; potential grantees; City leaders, workers, Human Resource and Corporate Social Responsibility professionals.

Appendix 2: Media Coverage

Organisation	Publication	Readership/ Frequency	Detail	Coverage	Date	Weblink
Living Streets	Barking and Dagenham Yellow advertiser	80,000 weekly	City Bridge Trust is referenced in the <i>Barking and Dagenham Advertiser</i> over a grant given to Living Streets aimed at supporting the elderly in Redbridge and Enfield.	Regional-Barking and Dagenham	20/12	Barking and Dagenham Advertiser [viewable internally only]
Rehabilitation for Addicted Prisoners Trust	The London Bulletin	15,000	The London Bulletin runs a story on the £123,000 grant given to RApT for their programme helping people recovering from addictions on their release from prison.	Online national news	20/12	London Bulletin
City Philanthropy	City Am Giving Magazine	91,372	The City of London Corporation's City Bridge Trust was reported in City AM	London	20/12	City AM [viewable internally]

Organisation	Publication	Readership/ Frequency	Detail	Coverage	Date	Weblink
			for its philanthropic work in the City.			
Place2Be	Brent and Kilburn Times	14,989 weekly	Brent and Kilburn Times reports on the CBT grant given to children's mental health charity Place2Be for their expansion in Brent and Ealing schools.	Regional-Brent and Kilburn and in print	21/12	Brent and Kilburn Times
Place2Be	London Bulletin	15,000	The London Bulletin reports on the CBT grant given to children's mental health charity Place2Be for their expansion in Brent and Ealing schools.	National online news	21/12	London Bulletin
Living Streets	Havering Yellow Advertiser	80,000	The <i>Havering Yellow Advertiser</i> report that Living Streets, a walking project designed to help older people get fitter, received	Regional-Havering	22/12	Havering Yellow Advertiser. (Viewable internally only)

Organisation	Publication	Readership/ Frequency	Detail	Coverage	Date	Weblink
			an £85,900 grant from City Bridge Trust.			
Rehabilitation for Addicted Prisoners Trust	Hackney Gazette	2,148 weekly	The London Bulletin runs a story on the £123,000 grant given to RApT for their programme helping people recovering from addictions on their release from prison.	North East London	22/12	Hackney Gazette.
Rehabilitation for Addicted Prisoners Trust	The Docklands and East London Advertiser	6,885 weekly	The London Bulletin runs a story on the £123,000 grant given to RApT for their programme helping people recovering from addictions on their release from prison.	East London	22/12	The Docklands and East London Advertiser
The Wallace Collection	KCW Today	25,000 weekly	KCW Today runs an article about a recent £66,000 City	Kensington, Westminster and Chelsea	22/12	Kensington, Chelsea and Westminster Today

Organisation	Publication	Readership/ Frequency	Detail	Coverage	Date	Weblink
			Bridge Trust grant to the Wallace Collection, a charity using the funds to bring art 'out of the frame' and into the homes of the elderly.			
Various	The London Bulletin	15,000	The City of London Corporation has given two grants totalling £45,000 to international disaster appeals in Nigeria and Yemen.	National news online	23/12	The London Bulletin
Place2Be	Brent and Kilburn Times	14,989 weekly	<i>Brent and Kilburn Times</i> runs a story on a new grant given by City Bridge Trust to support school children in Brent suffering with mental health issues	Regional	30/12/16	Brent and Kilburn Times . [Viewable internally only]
Jewish Deaf Association	Barnet and Potters Bar	23,333 weekly	<i>Barnet and Potters Bar Times</i> online	Regional – Barnet and	03/01/17	Barnet and Potters Bar Times

Organisation	Publication	Readership/ Frequency	Detail	Coverage	Date	Weblink
	Times		runs a story on the City Bridge Trust grant to the Jewish Deaf association for their ageing well together project.	Potters Bar		
Various/ homelessnes s	Evening Standard	858,504 daily	Alderman Alison Gowman, chairman of City Bridge Trust, writes in the <i>Evening Standard</i> to remind its readers about the independent charitable giver's aims and encourages them to donate to the paper's homelessness appeal.	London	03/01	Evening Standard
Jewish Deaf Association	Charity Today	-	Alderman Alison Gowman, chairman of City Bridge Trust, is quoted in Charity Today in an article about a £180,000	National online trade	04/01	Charity Today

Organisation	Publication	Readership/ Frequency	Detail	Coverage	Date	Weblink
			City Bridge Trust grant to the Jewish Deaf Association.			
Jewish Deaf Association	Borehamwood and Elstree Times	8721 weekly	Alderman Alison Gowman, chairman of City Bridge Trust, is quoted in the <i>Borehamwood and Elstree Times</i> in an article about a £180,000 City Bridge Trust grant to the Jewish Deaf Association.	Regional	04/01	Borehamwood and Elstree Times
Jewish Deaf Association	Potters Bar Today	23,000 weekly	Alderman Alison Gowman, chairman of City Bridge Trust, is quoted in <i>Potters Bar Today</i> in an article about a £180,000 City Bridge Trust grant to the Jewish Deaf Association.	Regional	05/01	Potters Bar Today
Somerset House Trust	KCW Today	25,000 weekly	Kcw Today (Kensington, Chelsea and	Regional	05/01	Kcwtoday

Organisation	Publication	Readership/ Frequency	Detail	Coverage	Date	Weblink
			Westminster) reports that Somerset House Trust has been awarded a grant of £91,000 by City Bridge Trust to help fund <i>Edible Utopia</i> , which promotes biodiversity by educating Londoners on locally grown produce and growing their own organic food			
4in10 network	The Evening Standard	858,504 daily	City Bridge Trust is mentioned in an article in the Evening Standard where a charity it funds, the 4in10 network, has made a call to use empty buildings above Tube stations for nurseries.	London	05/01	Evening Standard

Organisation	Publication	Readership/ Frequency	Detail	Coverage	Date	Weblink
The Jewish Deaf Association	The Jewish Chronicle	6,000 weekly	<i>The Jewish Chronicle</i> runs an article on the City Bridge Grant given to the Jewish Deaf Association, based in Barnet, to develop their services for the elderly	London and the south East	06/01	The Jewish Chronicle
The Jewish Deaf Association	Jewish News	28,400 weekly	<i>Jewish News Online</i> , runs an article on a grant given to the Jewish Deaf Association, based in Barnet, to develop their services for the elderly.	National trade	09/01	Jewish News
The Jewish Deaf Association	Ham & High	2,400 weekly	Coverage of the City Bridge Trust grant awarded to the Jewish Deaf Association	Regional	10/01	Ham & High
RapT	East London Advertiser	6,885 weekly	The Rehabilitation for Addicted Prisoners Trust has	Regional	10/01	East London Advertiser

Organisation	Publication	Readership/ Frequency	Detail	Coverage	Date	Weblink
			been given a grant by City Bridge Trust to expand the service for ex-offenders with a support worker to help people recovering from addictions			
The Jewish Deaf Association	Hearing Times	23,000	Hearing Times runs an article on a grant given to the Jewish Deaf Association, based in Barnet, to develop their services for the elderly.	National trade	11/01	Hearing Times (Link unavailable)
The Jewish Deaf Association	Enfield Independent	50,714	<i>Enfield Independent</i> , runs an article on a grant given to the Jewish Deaf Association, based in Barnet, to develop their services for the elderly.	Regional	12/01	Enfield Independent

Organisation	Publication	Readership/ Frequency	Detail	Coverage	Date	Weblink
ClientEarth	London Bulletin	15,000	Coverage of the 100k City Bridge Trust grant given to Environmental Law firm Client Earth for a new business engagement project to improve London's air quality.	Regional	13/01	London Bulletin
ClientEarth	Blue and Green Tomorrow	15,000	Coverage of the 100k City Bridge Trust grant given to Environmental Law firm Client Earth for a new business engagement project to improve London's air quality.	National trade	13/01	Blue and Green Tomorrow
ClientEarth	Air Quality News	10,000	Coverage of the 100k City Bridge Trust grant given to Environmental Law firm Client Earth for a new business engagement project	National trade	13/01	Air Quality News

Organisation	Publication	Readership/ Frequency	Detail	Coverage	Date	Weblink
			to improve London's air quality.			
ClientEarth	Hackney Citizen	30,000	Coverage of the 100k City Bridge Trust grant given to Environmental Law firm Client Earth for a new business engagement project to improve London's air quality.	Regional	16/01	Hackney Citizen
Jewish Deaf Association	Tottenham and Wood Green Independent	18,154	Coverage of the grant given to the Jewish Deaf Association, based in Barnet, to develop their services for the elderly.	Regional	16/01	The Tottenham and Wood Green Independent
ClientEarth	Business Green	250,000	Coverage of the 100k City Bridge Trust grant given to Environmental Law firm Client Earth for a new business	National trade	16/01	Business Green

Organisation	Publication	Readership/ Frequency	Detail	Coverage	Date	Weblink
			engagement project to improve London's air quality.			
XChild Bereavement UK	Look to the Stars	-	Coverage in <i>Look To The Stars</i> of the Duke and Duchess of Cambridge's visit to the Child Bereavement Unit in Newham- which is City Bridge Trust funded.	National	16/01	Look To The Stars
Various grants	City Matters	15,000	The Corporation's charitable giver, City Bridge Trust, has provided £91,000 to back a project to promote biodiversity in London, <i>City Matters</i> reports.	London wide	19/01	City Matters
City Bridge Trust	City Matters	15,000	A <i>City Matters</i> article features plans for the next five years outlined by the director of	London wide	19/01	City Matters

Organisation	Publication	Readership/ Frequency	Detail	Coverage	Date	Weblink
			the City Bridge Trust, David Farnsworth. Detailing the Trust's work in social investment, research and philanthropic support.			
RApT	Docklands and East London Advertiser	6,885	<u>The Docklands and East London Advertiser</u> reports on the City of London Corporation's City Bridge Trust donating funds to help addicts escape crime and drug abuse.	Regional	19/01	<u>The Docklands and East London Advertiser</u>
Various	Southwark News	13,000	The City Bridge Trust is referenced in an article in <i>Southwark News</i> on charitable funders.	Regional	20/01	<u>Southwark News</u>

Organisation	Publication	Readership/ Frequency	Detail	Coverage	Date	Weblink
City Philanthropy	Voice of Islam Radio London	-	Cheryl Chapman, Director of City Philanthropy, which is funded by City Bridge Trust, was interviewed on <i>Voice of Islam Radio London</i> about the recent trend of philanthropy, and philanthropy in the City.	London	23/01	Voice of Islam Radio London
CBT grants	Charity Times	30,000	City Bridge Trust is referenced in an article by <i>Charity Times</i> about its award this month of nearly £1.55m in grants to 17 charities and organisations tackling inequality and disadvantage across London	National Trade	24/01	Charity Times
Upper Room	The London Bulletin	15,000	<i>The London Bulletin</i> features a	London	24/01	London Bulletin

Organisation	Publication	Readership/ Frequency	Detail	Coverage	Date	Weblink
			story on the City Bridge Trust grant to charity Upper Room for their project teaching ex-offenders to drive.			
ClientEarth	Better Society	14,000	Coverage of the 100k City Bridge Trust grant given to Environmental Law firm Client Earth for a new business engagement project to improve London's air quality.	National trade	24/01	Better Society
SSAFA	Charity Today	50,000	<i>Charity Today</i> report about a City Bridge Trust grant of £102,000 to the Soldiers, Sailors, Airmen and Families Association to support women in the military community escape	National trade	25/01	Charity Today

Organisation	Publication	Readership/ Frequency	Detail	Coverage	Date	Weblink
			domestic violence.			
Young Carers/various	London Live	262,000	David Farnsworth, Director of City Bridge Trust, is interviewed by <i>London Live</i> to discuss the organisation's work to coincide with yesterday's Young Carers Awareness Day.	National	26/01	London Live

Committee(s)	Dated:
City Bridge Trust	20 th March 2017
Subject: Employment & disability – <i>Bridge to Work</i> Programme	Public
Report of: Chief Grants Officer	For Decision

Summary

This report asks you to agree to commit up to £3.3m towards a detailed programme to get young disabled Londoners into work and to help maintain their employment.

Recommendations

Members are asked to:

1. Agree the name of this programme as *Bridge to Work*
2. Agree the general allocation of funds as outlined in Table 1, with designation of £1.3m as at 31 March 2017 and agreement in principle of £2.0m for the next financial year
3. Instruct officers to bring recommendations on the specific funding to named organisations to your May Committee

Main Report

Background

1. In July 2015, in the City Bridge Trust's 20th Anniversary year, the Court of Common Council agreed an uplift to the CBT core grants budget, equating to an extra £3m in 2105/16; an extra £4m in 2016/17; and an extra £5m in 2017/18. These additional funds were to be used to provide a 20% lift of your Investing in Londoners grants programme and to support specific areas of interest, including strategic funding to support the most disadvantaged into work.
2. Your Committee agreed that 40% of the additional annual sums be set aside for "*grants, on a pro-active, strategic basis, to support the most disadvantaged Londoners towards/into employment*". This equates to £1.2m in 15/16; £1.6m in 16/17 and £2m in 17/18. As no funds were committed last financial year, the amount currently available for this particular stream is £2.8m, with an additional £2m being added in 2017/18. It has been agreed that these funds be targeted at disabled people and those with mental health problems. A report elsewhere in your papers today will recommend that you allocate £1.5m to support people with mental health needs whereas this report addresses the issue of disability and employment.

3. For the purpose of this programme, which we would like to call *Bridge to Work*, we have defined the beneficiary cohort as people with learning difficulties and/or people who are physically disabled. The aims of the programme are to:
 - Support a significant number of disabled people aged 16-30 into paid employment.
 - Sustain disabled people in paid employment (through advice, support and developing good practice).
 - Strengthen the links between potential employers and disabled young Londoners (including improving recruitment processes).

4. At your meeting in November 2015 you agreed a broad set of principles for the focus and allocation of these funds; and that officers bring you this further report in early 2017 which made specific recommendations for funding. Some of the key principles include:
 - Targeting the 16-30 age group
 - Supporting selected organisations which the Trust has recently funded or is currently funding and are known to have a good track record in this field
 - Supporting initiatives which increase the quantity and quality of work experience and internship opportunities for disabled people
 - Funding work which provided employers with the support, skills and resources to increase the number and quality of opportunities for disabled people
 - Supporting sustainable progress through longer term funding, preferably up to 5 years but subject to satisfactory progress being determined after 3 years
 - Determining and aiding individual and collective progress through commissioning independent, formative, evaluation; and using ongoing learning to inform policy makers, funders and commissioners

Current Position

5. Since your last meeting there have been extensive negotiations with some of the potential partners and with others with expert knowledge of this subject. From this, it is recommended that the Trust now funds delivery of the following outcomes:
 - a) Getting a significant number of people aged 16-30 into paid employment
 - b) Sustaining people in paid employment (through good quality personal advice and support; and developing good practice)
 - c) Strengthening the links between potential employers and disabled young Londoners (including improving recruitment processes)

Proposals

Funding selected organisations

6. The following organisations (most of which have been actively involved in working with the Trust currently or in the recent past on this issue) have been

invited to apply and most of their initial requests have been received. The final, individual allocation of funds to them is subject to a financial assessment of each organisation, which will take place within March & April and brought to your May Committee.

- Inclusion London
 - Action on Disability
 - Action for Kids
 - National Autistic Society
 - Muscular Dystrophy UK
 - Whizz-Kidz
7. Inclusion London and Action on Disability have proposed to work together on a joint venture. Other organisations which are likely to have an important role to play in this scheme (eg Disability Rights UK; Mencap; Leonard Cheshire) are currently being consulted to see how they could be best involved, including on policy development or influencing work. Scope, which was originally included in the above cohort, is now being considered under your main Investing in Londoners criteria at their own request as they wish their work to reach some who fall outside the 16-30 age category. Should their request be successful they will still be included within the network, learning and policy elements of this scheme. It may well be that, in time, other organisations/projects should be incorporated, hence the incorporation of a contingency sum in the outline budget at Table 1 to cover this and to maintain flexibility.
8. Provisional requests and notional allocations in relation to the above organisations amount to a total of £2.4m over 5 years, as shown in Table 1.

Supporting paid work experience and internships

9. One of the strongest messages from the consultation process on this programme was on the value of meaningful, longer-term, paid, work experience or internships for young disabled people aiming to get into employment.
10. It is proposed that you make available a pot of £350,000 to support paid work experience or internships for disabled Londoners aged 16-30. Although still subject to fine tuning the general approach would be that organisations could apply for up to a maximum of £8,000 (which could be allocated over more than one year). Each placement/internship must be for a minimum of 200 hours per person and beneficiaries must be paid at least the London Living Wage, with the grant supporting a wage level up to a maximum of £20ph. Guidance and support will be available as to how work experience can be structured to ensure the best possible outcomes for the employee. The overall sum of £350,000 includes costs associated with managing this scheme should it be placed with an external charity. If it is to be managed “in-house” then any savings would remain within the pot available for distribution.
11. Whilst some of this fund would support paid placements/internships in charities and third sector organisations, it is also proposed that the private sector – specifically London SMEs – could avail of it. This would greatly open up the

range of employment opportunities. Specific eligibility criteria would be established (eg SMEs are defined as employing a minimum of 10 people and a maximum of 250 and/or have a turnover of <£250m). This aspect of the fund may need to be managed on the Trust's behalf by a suitable charity to comply with your policies. Agreement on the specifics of this arrangement will be sought at your May Committee.

Developing and sharing best practice

12. Central to the programme will be continuous learning, and the development and sharing of best practice and of influencing. This will be achieved through participatory organisations and others (eg GLA, CoL) committing to regular network meetings/workshops; the development of online resources (incl video); and the commissioning of external, formative, evaluation throughout the length of the programme. Learning will be shared amongst organisations involved and with the wider community, including through special events and seminars from time to time. Where possible, efforts will be made to use the learning to influence and improve wider policy and practice on this issue.

Engaging & supporting employers

13. This will be a key component of Bridge to Work and essential to ensuring both short and long term success. It is hoped to utilise the resources and connections of those currently in this field (eg Business Disability Forum, Heart of the City, Economic Development Office; City HR Association; East London Business Alliance) so that the respective voices of the employer and of the disabled community can be heard and their respective needs met – or at least for any gaps to be narrowed. Whilst some of the individual elements of Bridge to Work may be targeted at particular sections of the business world (eg SMEs) the underlying principle is for the scheme to embrace and be relevant to *all* sections and sectors – as the aim is to maximise the opportunities available to young disabled Londoners.

Project management (incl of employer engagement process)

14. Whilst there is some relevant knowledge and (limited) capacity within the existing CBT staff team, neither is sufficient to take this important programme forward to the standard that it warrants. For this reason it is proposed to engage an external consultant with the relevant expertise to assist CBT staff and to take the lead in managing the network process and, importantly, the employer engagement programme. Much of the initial engagement will be front loaded in the period April - July 2017 to account for the bulk of the work needed at that time to liaise with partners, develop new contacts, develop the evaluation framework, establish the networks and reporting systems, and assist with communications and development of policy. For the period post July 2017 their engagement will be less frequent but in the region of 2-3 days per week averaged over a year, to oversee on-going progress, support the networks and to act as a resource and point of contact for the participating organisations.

Budget and costings for the period April 2017 – March 2022

15. As at March 2017 there is £2.8m available (plus an additional £2m coming on stream in 2017/18) for this initiative plus a parallel initiative on mental health. A report elsewhere in your papers recommends an allocation of £1.5m for the mental health strand, leaving a notional £3.3m available from April 2017. This report requests that these funds be allocated as set out in Table 1 below. Although the final figures presented are for the full five year period the final two years of funding should be subject to review and to satisfactory progress having been made until that point.

Table 1

	Total for 5 years
1. Funding to selected organisations*	2,400,000
2. Work experience/Internship fund + management costs	350,000
3. External evaluation (based on £20kpa)	100,000
4. Resources, events, seminars, project costs, etc	70,000
5. Project management/Employer engagement (based on £40k pa)	200,000
6. Contingency/additional projects	180,000
	£3,300,000

**the individual sums to be awarded to these organisations will be presented to your May Committee*

Of the above £3.3m, we request that approval be given for £1.3m to be designated to this project as at 31 March 2017. We are seeking agreement in principle at this meeting for the funding of £2m available in 2017/18 to be directed to this project.

Consultation & City Context

15. In addition to extensive consultation with key organisations within the disability sector in London, the Trust has also learned from the Power of Diversity programme instigated by the Lord Mayor’s Appeal. This report has also been circulated to specialists within the Corporation of London, including colleagues in the Economic Development Office; Heart of the City; the Corporation’s Head of Access; and the Staff Disability Inclusive Network. Feedback received has helped shape this final report and strategy whilst some of the comments received include:

“I’d like to say how welcome I find the initiative to support disabled people into work. Research has shown that disabled people can be some of the best employees, they are often determined to go the extra mile for results, they stay in a job longer and show a strong commitment to their employer – that’s without the fact they generally have lower rates of absenteeism.”

“This looks to be an excellent initiative, bringing together a range of organisations that should be able to make a real difference.”

16. In February 2016 the Policy & Resources Committee agreed the City Corporation's Employability Framework for supporting young Londoners into work and the steps proposed to take that forward. This programme (*Bridge to Work*) reflects the "5 guiding principles" of that Framework in that it: provides targeted support where needed; encourages collaboration amongst City institutions and expert organisations; considers the value of investing in small-scale and local activity as well as larger institutions; recognises the importance of measuring the impact of support offered and of learning from experience; and offers opportunities through work experience, internships, etc. Bridge to Work will also reflect the City Corporation's policy of looking systematically at how to develop exemplar employment practices.

Conclusion

17. The Bridge to Work programme aims to narrow the disability employment gap by funding projects which provide employability support for young disabled people in London and which help to strengthen links between employers and the disabled community. Aiming for long-term success, it will support projects which demonstrate best practice in this field.

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Committee	Dated:
City Bridge Trust	20 th March 2017
Subject: Employment & Disability – <i>Bridge to Work</i> Programme: Mental Health	Public
Report of: Chief Grants Officer	For Decision

Summary

This report asks you to commit up to £1.5m from your Anniversary Fund for a detailed programme supporting people, predominantly young people, with mental health issues into and in employment.

Recommendations

Main Report

Members are asked to:

Agree an allocation of funds from your Anniversary fund as follows:

- a) A grant of £65,000 to the Centre of Mental Health as at March 2017.
- b) A designation of £1,435,000 for the next financial year.

A detailed proposal for spending a substantial portion of the designated funds through a grant to the Centre for Mental Health will come to your May Committee meeting.

Background

1. In July 2015, in the City Bridge Trust's 20th Anniversary year, the Court of Common Council agreed an uplift to the CBT core grants budget, equating to an extra £3m in 2105/16; an extra £4m in 2016/17; and an extra £5m in 2017/18. These additional funds were to be used to provide a 20% uplift to your Investing in Londoners grants programme and to support specific areas of interest, including strategic funding to support the most disadvantaged into work.
2. Your Committee agreed that 40% of the additional annual sums be set aside for "*grants, on a pro-active, strategic basis, to support the most disadvantaged Londoners towards/into employment*". This equates to £1.2m in 15/16; £1.6m in 16/17 and £2m in 17/18. No funds were committed last financial year as the most appropriate structure for the employment programme was being researched and developed. Therefore the amount currently available for this particular stream is £2.8m, with an additional £2m being added in 2017/18. This report addresses the issue of people with mental health issues and

employment. A report elsewhere in your papers sets out proposals for supporting the wider cohort of disabled people

Current Position

3. Mental health is a significant issue for young people. Over half of mental health problems in adult life, (excluding dementia) start by the age of 14 and seventy-five per cent by the age of 18. This proposal for the mental health element of the programme, which is part of the overall programme we would like to call *Bridge to Work*, builds on internal research undertaken in 2016 to identify the most effective mechanisms for supporting young people with mental health problems into and in employment. The research concluded that, based on significant national and international evidence, Individual Placement and Support (IPS) was the most effective approach. It has been tested and trialled across four continents and consistently achieves better job outcomes than the best alternative available, both for job entry and sustained work outcomes. A list of the research references can be found on the [Centre for Mental Health website](#).
4. IPS has seven key principles, each of which is needed for the service to work well. They include focusing on paid employment of an individual's choice, not sheltered work or lengthy job preparation, and support that continues once the person gets a job. It is provided together with clinical care and welfare benefits advice. The service should be individual to a person's needs and wishes; offer rapid placement in work; and provide ongoing support for as long as it is needed for both the employee and the employer.

Proposals

5. It is recommended that the Centre for Mental Health is funded to continue its promotion of IPS in London and specifically, over three years, to establish the provision of an IPS service in two areas which have not had it available to mental health service users, with a focus on young people. It is intended that these services will be funded through the NHS at the end of the period.
6. The Centre for Mental Health was founded in 1985 by the Gatsby Charitable Foundation (one of the Sainsbury Family Charitable Trusts which core-funded the organisation through several incarnations, including as the Sainsbury Centre for Mental Health) until 2013 as the Foundation was spending out its funds. At this point it became known as the Centre for Mental Health. It is the leading authority on mental health research in the UK and also works with partners on implementation.
7. The Centre has been chosen to deliver the programme for CBT as it is the acknowledged expert on IPS in the UK. It has established a network of IPS

Centres of Excellence to demonstrate best practice across England. It has worked extensively with government and the NHS on IPS Employment Specialists based with Primary Care Psychological Therapy Services (IAPT), to establish IPS teams in six NHS Trust areas and to design a national audit of IPS provision for service users of secondary mental health services in England.

Developing and sharing best practice

8. In addition to the material available through the Centre for Mental Health's general 10 year programme on IPS this specific piece of work will be separately evaluated and the information disseminated.

Corporate & Strategic Implications

9. During the six month development phase, there will be extensive contacts with relevant elements of the City of London Corporation - including the Economic Development Office and Community and Children's Services - and with grantees working in the area of mental health.

Budgets and costings

10. This report recommends that the £1.5m currently available be allocated as follows: an initial grant of £65,000 to the Centre for Mental Health to carry out six month's preliminary work on the project prior to the detailed proposal for the three year project that will come to your May Committee meeting; a further £1,435,000 be designated for expenditure over three years on the Bridge to Work mental health project. £1,183,795 of this amount represents the cost of the substantive proposal from the Centre for Mental Health. The remaining £251,205 will be used to fund any further developments arising during the three-year period.

11. Financial information

The deficit on unrestricted funds in 15/16 arose as the Centre continued to build its fundraising capacity - and utilised reserves built up from the unused elements of a substantial core grant to this end. The deficit in restricted funds was covered by funds carried forward for projects active over a number of financial years. The charity expects to return to an overall surplus by 2017/18.

Year end as at 31st March	FY 15/16 Audited Accounts £	FY 16/17 Draft Accounts £	FY 17/18 Forecast £
Income & expenditure:			
Income	1,701,971	1,572,700	1,598,500
- % of Income confirmed	n/a	n/a	68%
Expenditure	(2,053,385)	(1,773,365)	(1,594,310)
Total surplus/(deficit)	(351,414)	(200,665)	4,190
Split between:			
- Restricted surplus/(deficit)	(141,276)	(130,584)	(8,000)
- Unrestricted surplus/(deficit)	(210,138)	(70,081)	12,190
	(351,414)	(200,665)	4,190
Cost of Raising Funds	178,921	145,000	153,500
- % of income	10.5%	9.2%	9.6%
Operating expenditure (unrestricted funds)	1,269,281	1,040,857	964,153
Free unrestricted reserves:			
Free unrestricted reserves held at year end	621,887	551,806	563,996
No of months of operating expenditure	5.9	6.4	7.0
Reserves policy target	634,641	520,429	482,077
No of months of operating expenditure	6.0	6.0	6.0
Free reserves over/(under) target	(12,754)	31,378	81,920

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Committee	Dated:
City Bridge Trust	20 th March 2017
Subject: Strategic Initiative - London Borough of Culture Initiative	Public
Report of: Chief Grants Officer	For Decision

Summary

This report seeks your approval to commit funds in support of the GLA's London Borough of Culture initiative.

Recommendation

Members are asked to

- Approve a grant of £300,000 to support the three-year London Borough of Culture programme to engage disadvantaged and/or hard to reach communities/people. The grant will be paid to and managed by the Greater London Authority (GLA) as part of a wider fund being made available to support this initiative. The grant is conditional on none of the funds being used to cover costs incurred by any statutory body.

Main Report

Background

1. The London Borough of Culture initiative is a new competition where the principal aim is to broaden and deepen Londoners' participation in arts and culture in their communities, with a particular focus on those people not currently engaged. The competition will be launched in April 2017 under the auspices of the Mayor of London and managed by the. Each borough will be invited to apply GLA (the City is ineligible but will be a strategic partner to the GLA). After boroughs have made their applications, a shortlist of 6 will be determined after the closing date in the autumn. Two winning boroughs of the six will be chosen (one for 2019 and one for 2020) with each given the status of "London Borough of Culture" and a prize of £1m each to run a year-long arts, culture and heritage programme (in 2019 and 2020 respectively) with a specific remit. The remaining 4 "runner-up" boroughs will receive a smaller sum to deliver similarly targeted arts/culture programmes in 2018. Although the prize funds will be allocated to the local authority, the funds will be used principally to support the charitable arts/culture sector.

Current Position

2. The GLA is seeking a cohort of funders to contribute to the overall funds that will be made available. Those currently committed (as well as the GLA itself of course) include the Heritage Lottery Fund, Arts Council England, and the Paul Hamlyn Foundation. Financial support from CBT is sought, for which the Trust will be deemed a “Partner” (as will the other funders), with a role in advising on good practice, etc. Separate negotiations are well advanced with other CoL departments (such as Culture, Heritage and Libraries) regarding their, non-financial, support for this programme. Col too will be deemed a Partner.
3. The award will deliver ambitious cultural programmes underpinned by the active engagement of local residents as co-commissioners, producers, participants and audiences and using culture as a tool for improving community cohesion, addressing social isolation, improving health and wellbeing, developing skills and increasing employment opportunities.
4. Within each borough’s bid it is expected that there will be a framework to engage local cultural and heritage organisations, local businesses, health and education sectors and community groups so that they can work together as consortia to realise the overall ambition. Weighting will be applied to the selection process to ensure that those boroughs with an established cultural offer (eg Southwark with its many theatres) do not have an unfair advantage over others less well served.

Outcomes and relevance to the Trust

5. The London Borough of Culture initiative targets disadvantaged and disengaged Londoners and aims to improve their quality of life through art and culture. It supports the Trust’s mission to tackle disadvantage and your vision for a fairer London by delivering the following outcomes:
 - Increasing community cohesion, reducing social isolation and improving wellbeing
 - Broadening and deepening Londoner’s participation in arts and culture, especially those currently disengaged
 - Investing in new talent pipelines, improving skills, creating jobs and providing employability training

Delivery

6. The initiative is being implemented and managed by the GLA on behalf of the Mayor of London. Officers from the GLA and CBT have been liaising closely since late 2016 to ensure that, should you agree to support this scheme, your funds would be used solely for work in delivering the Trust’s aims and that none would be used to support any costs incurred by a statutory body. Your policies say that you can make grants to a statutory body where they are acting as an accountable body for onward distribution of funding to voluntary and charitable organisations.
7. The GLA has established a “Partners Panel” so that all those supporting the initiative can have a say in and be aware of the progress of the scheme over

time. It is intended that a common monitoring framework can be agreed by all the Partners so that the information and learning can be readily captured and shared. (A common framework such as this is extremely valuable as it reduces the time and resource that participants would otherwise have to find if they were to report separately to several different funders.)

Conclusion

8. There are few places on earth that can rival London for its arts and culture but too many Londoners don't get to make the most of the city's cultural assets. The London Borough of Culture initiative will embed the social and economic value of the arts at a local level whilst placing culture at the heart of Londoners' lives, particularly those who are not currently engaged.

Appendices

Strategic Initiative summary sheet

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Summary Assessment of Strategic Initiative for Committee Decision
 (Use: Y/N/Potentially or N/A where relevant)

FILTERS	
Will the pro-active grant:	
Further the Trust's Vision and Mission (a fairer London & tackling disadvantage)?	Y
Support work within one of existing Investing in Londoners programmes (iIL)?	Y
Or, meet a clear need that has arisen since(iIL) were agreed?	
Have the potential for impact beyond that of an individual reactive grant or number of individual grants?	Y
Be affordable within the agreed annual budget (from the Trust alone or in combination with other funders) and, looking forward, leave sufficient budget to meet anticipated pro-active grants for the remainder of the financial year?	Y
Be made to an organisation(s) that conforms to the Trust's eligibility criteria and has the capacity and expertise to deliver the work?	Y

PRIORITISATION GUIDANCE	
Evidence	
Is there external and/or internal research and information that supports the need for the proposed grant?	Y
Is there external and/or internal research and information that indicates the approach proposed in the grant will be successful?	Y
Is there evidence that indicates the work will be hard to fund from other sources?	Potentially
Impact	
Will the grant tackle a root cause(s), or positively influence policy or practice?	Y
Will the work/approach funded be replicable?	Potentially
Does the grant provide an opportunity to strengthen Civil Society in London?	Y
Is the work sustainable beyond the period of the grant?	Potentially
Can the impact of the work be measured through evaluation?	Y

Committee	Dated:
City Bridge Trust	20 th March 2017
Subject: Strategic Initiative – supporting London's Giving	Public
Report of: Chief Grants Officer	For Decision

Summary

This report requests funding of £300,000 for London Funders to continue its work on London's Giving, promoting and supporting place-based giving. This is part of City Bridge Trust's (CBT) wider commitment to promoting philanthropy in London. Your Committee has previously funded a pilot project, 2014-2017, to the amount of £266,000.

Recommendation

Members are asked to:

- a) Approve a grant of £300,000 over three years (3 x £100,000) to London Funders to continue to develop place-based giving in London.

Main Report

About London Funders

1. London Funders is the membership network for funders and investors in London's civil society. Its mission is to strengthen and support funders and to promote effective funding practices in order to meet the needs of Londoners.

London's Giving

2. London's Giving campaigns already represent a significant source of support for London communities. In 2014/15 the four original active Giving campaigns (Islington Giving, Hackney Giving, the Kensington and Chelsea Foundation and Love Kingston) raised over £2.8m and distributed £1.9m to local projects. During the pilot period new initiatives were established in six London boroughs with a further 11 developing, or interested in developing, a local giving initiative and a London's Giving Learning network established with 130 members, including representatives from 21 boroughs, to share learning and provide peer to peer support.

3. London Funders now wishes to embed London's Giving as a core activity for its members and wider stakeholders. Its objectives over the next period are:

- To provide tailored support for local giving schemes
- Maintain and extend the Learning Network
- Develop a knowledge hub on place-based giving
- Establish a sustainable future for place-based giving in London.

Outcomes

- At least six new local Giving schemes launched and active
- Additional funding and resources generated locally
- More people giving time, money and talents locally
- Increased strength of the learning network
- Increased profile for the concept of local Giving
- A flourishing self-organising local giving network

Financial Information

4. The request was originally for £464,431 over five years, but it is recommended to fund for three years in the first instance and then to review the work in the light of any changes in funding in London and the external environment. The table below relates to London Funders' finances. The budget for the London's Giving grant is at Appendix A. Fundraising costs are low as the core cost element is derived from three sources; Membership Fees, collective subscription from London Councils on behalf of the boroughs and a core grant from CBT.

Year end as at 31st March	2016 Examined Accounts £	2017 Draft Accounts £	2018 Forecast £
Income & expenditure:			
Income	273,057	280,546	347,233
- % of Income confirmed as at 2/02/2017	n/a	n/a	32%
Expenditure	(263,958)	(267,079)	(349,881)
Total surplus/(deficit)	9,099	13,467	(2,648)
Split between:			
- Restricted surplus/(deficit)	458	0	0
- Unrestricted surplus/(deficit)	8,641	13,467	(2,648)
	9,099	13,467	(2,648)
Cost of Raising Funds	13,747	5,000	5,000
- % of income	5.0%	1.8%	1.4%
Operating expenditure (unrestricted funds)	114,447	181,529	217,200
Free unrestricted reserves:			
Free unrestricted reserves held at year end	94,499	104,000	101,352
No of months of operating expenditure	9.9	6.9	5.6
Reserves policy target	57,234	104,602	122,424
No of months of operating expenditure	6.0	6.9	4.4
Free reserves over/(under) target	37,265	(602)	(21,072)

Appendix A

London's Giving - Budget

Cost	Year 1 2017-18	Year 2 2018-19	Year 3 2019- 20
London Funders Project Director salary	£18,000	£18,360	£18,727
London Funders Project Director on costs	£2,048	£2,089	£2,131
External Consultancy and Support	£44,983	£50,000	£45,000
Giving Schemes peer to peer consultancy and support	£20,000	£18,000	£15,000
Project costs	£10,000	£1,000	£10,000
External evaluation	£5,000	£5,000	£5,000
Total Delivery Costs	£100,031	£94,449	£95,858
London Funders Overhead @5%	£5,002	£4,722	£4,793
Total	£105,033	£99,172	£100,651

Summary Assessment of Strategic Initiative for Committee Decision
 (Use: Y/N/Potentially or N/A where relevant)

FILTERS	
Will The pro-active grant:	
Further the Trust's Vision and Mission (a fairer London & tackling disadvantage)?	Y
Support work within one of existing Investing in Londoners programmes (IiL)?	Y
Or, meet a clear need that has arisen since(IiL) were agreed?	N/A
Have the potential for impact beyond that of an individual reactive grant or number of individual grants?	Y
Be affordable within the agreed annual budget (from the Trust alone or in combination with other funders) and, looking forward, leave sufficient budget to meet anticipated pro-active grants for the remainder of the financial year?	Y
Be made to an organisation(s) that conforms to the Trust's eligibility criteria and has the capacity and expertise to deliver the work?	Y

PRIORITISATION GUIDANCE	
Evidence	
Is there external and/or internal research and information that supports the need for the proposed grant?	Y
Is there external and/or internal research and information that indicates the approach proposed in the grant will be successful?	Y
Is there evidence that indicates the work will be hard to fund from other sources?	Y
Impact	
Will the grant tackle a root cause(s), or positively influence policy or practice?	Y
Will the work/approach funded be replicable?	Y
Does the grant provide an opportunity to strengthen Civil Society in London?	Y
Is the work sustainable beyond the period of the grant?	Y
Can the impact of the work be measured through evaluation?	Y

Committee	Dated:
City Bridge Trust	20 th March 2017
Subject: Partnership Programme: Prisoners Abroad	Public
Report of: Chief Grants Officer	For Decision

Summary

This report requests funding of £350,000 to continue Prisoners Abroad's administration of a hardship fund, in partnership with City Bridge Trust, for destitute British citizens returning to London after imprisonment overseas.

This was one of two initiatives that came out of your 2012/13 Quinquennial Review, the other being your partnership with Buttle UK which you have funded to establish a hardship fund for families rebuilding their lives following domestic violence.

You approved an initial allocation of £330,000 to Prisoners Abroad in January 2014 and a further allocation of £330,000 in July 2015.

Recommendation

Members are asked to:

- a) Approve a grant of £350,000 to continue the partnership with Prisoners Abroad until the implementation of your new programme in 2018.

Main Report

About Prisoners Abroad

1. Prisoners Abroad (PA) is the only UK charity providing humanitarian aid, advice and emotional support to British prisoners held in foreign prisons, often in conditions that seriously threaten their physical and mental health. It supports them during their incarceration and when they return to the UK. It also supports family and friends.
2. It has three main areas of activity:
 - **Working with clients during prison sentences.** PA provides a vital link between prisoners detained overseas and various agencies both in the UK and in the country in which they are held. PA provides specialist advice to prisoners and their families, including information on foreign criminal justice systems, prisoners' rights, prison conditions, parole, remission and transfer to the UK. Last year, they supported 1,669 prisoners, including 539 new prisoners in 106 countries.

- **Working with families and friends of those detained.** PA provides advice, support and information to friends and family about foreign prison conditions and criminal justice systems. It aims to aid communication between families and the imprisoned family member and to prevent family relationships from breaking down. It also has 23 family support groups in the UK, run by volunteers.
 - **Resettlement work following release from prison.** PA's resettlement service provides a range of services designed to prevent homelessness and destitution for Britons returning to the UK.
3. It provides free and confidential services on the basis of need. It does not campaign to get prisoners released and it cannot give legal advice, pay fines or visit prisoners overseas.

Prisoners Abroad Resettlement Service

4. The majority of deportees have been out of the UK for many years and had built lives, with partners, children and jobs abroad before finding themselves with no choice but to leave it all behind. Around 60% of new returnees have been out of the UK for at least 10 years and around 20% of new returnees have been out of the UK for at least 40 years. As a result, 32% of the people that Prisoners Abroad help have no relative in the UK and those that do often have no contact with their relatives and cannot expect assistance. 78% have nowhere to stay on arrival at London's airports, 44% arrive in the UK with a health problem requiring medical attention (20% report mental health issues and 20% substance abuse issues). Often people arrive without their medication and so put themselves and others at risk.
5. Returnees are unable to access many homeless services without a link to a Borough and will find it impossible to afford deposits and agency fees for longer-term rented accommodation. It is also extremely difficult to access the welfare benefits to which they are entitled and the process normally takes four to six weeks, leaving them destitute in the meantime.
6. The Hardship Fund exists to support people through this initial period. In the reporting period 1/10/15 to 30/11/16, 303 ex-prisoners used the Resettlement Service. 165 received hardship payments at a total cost of £228,524 in the following categories: 87 people were given emergency accommodation; 127 subsistence grants; 130 travel grants in London; 23 passports; 47 agency fees/rents/deposits; 37 mobile phones; 39 basic necessity grants and 48 starter packs (kettles etc.)

Outputs/outcomes for 2017/18 for Hardship Fund

7. Outputs

- 150 people have accommodation for their first few days/weeks on return from abroad
- 210 people receive food grants of £5 per day
- 225 people receive travel grants to sort out administrative matters
- 68 people receive passports to prove their identity

- 90 people housed on a permanent basis
- 90 people receive mobile phones
- 150 people receive basic necessity grants
- 90 people receive 'starter packs' for starting out in longer-term accommodation

8. Outcomes

- Reduced street homelessness and long-term homelessness among returning ex-prisoners
- Reduced hunger, poverty and destitution among returning ex-prisoners
- Increased support to social support systems, health services and employment among returning ex-prisoners.

Financial Information

9. The estimated surplus funds and unrestricted free reserves at year end 16/17 are lower than usual due to two exceptional circumstances: the decision to move, to provide more room for the increased number of clients at the resettlement centre and a high turnover of staff in the fundraising department. The work on the new centre is now complete and the staffing issue resolved, giving confidence in future finances for the charity. 51% of the income for 2017/18 has been secured.

Year end at 31 March	2015/16 Independently Audited Accounts	2016/17 Current year forecast	2017/18 forecast
	£	£	£
Income and Expenditure			
Income	1,598,578	1,530,250	1,697,200
Expenditure	1,591,864	1,742,818	1,697,200
Unrestricted Funds Surplus / (Deficit)	(25,484)	(192,721)	-
Restricted Funds Surplus / (Deficit)	32,198	(19,847)	-
Total Surplus / (Deficit)	6,714	(212,568)	-
Surplus / (Deficit) as a % of turnover	0.004%	12%	-
Cost of Generating funds (% of income)	18%	20%	19%
Free unrestricted reserves			
Free unrestricted reserves held at Year End	525,805	174,291	205,675
How many months' worth of expenditure	3.95	.73	1.45
Reserves Policy target	360,000	360,000	424,300
How many months' worth of expenditure	2.70	2.82	3
Free reserves over/(under) target	165,805	(185,709)	(218,625)

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Summary Assessment of Strategic Initiative for Committee Decision
 (Use: Y/N/Potentially or N/A where relevant)

FILTERS	
Will The pro-active grant:	
Further the Trust's Vision and Mission (a fairer London & tackling disadvantage)?	Y
Support work within one of existing Investing in Londoners programmes (iIL)?	Y
Or, meet a clear need that has arisen since(iIL) were agreed?	N/A
Have the potential for impact beyond that of an individual reactive grant or number of individual grants?	Y
Be affordable within the agreed annual budget (from the Trust alone or in combination with other funders) and, looking forward, leave sufficient budget to meet anticipated pro-active grants for the remainder of the financial year?	Y
Be made to an organisation(s) that conforms to the Trust's eligibility criteria and has the capacity and expertise to deliver the work?	Y

PRIORITISATION GUIDANCE	
Evidence	
Is there external and/or internal research and information that supports the need for the proposed grant?	Y
Is there external and/or internal research and information that indicates the approach proposed in the grant will be successful?	Y
Is there evidence that indicates the work will be hard to fund from other sources?	Y
Impact	
Will the grant tackle a root cause(s), or positively influence policy or practice?	Y
Will the work/approach funded be replicable?	Y
Does the grant provide an opportunity to strengthen Civil Society in London?	Y
Is the work sustainable beyond the period of the grant?	Y
Can the impact of the work be measured through evaluation?	Y

MEETING: 20/03/2017

Ref: 13693

ASSESSMENT CATEGORY - Making London More Inclusive

Ability Bow

Adv: Olivia Dix
Base: Tower Hamlets
Benefit: Tower Hamlets

Amount requested: £96,983
(Revised request: £98,900)
Amount recommended: £98,900

The Charity

Ability Bow was set up in 2006 to enable people with disabilities and long-term health conditions to get stronger, increase confidence and become more independent, through exercise. It started out supporting 20 people – since then it has steadily expanded over the 10 years and now supports over 500 disabled people in their community gym. There is only one other gym in London that is specifically for people with physical disabilities and mental health problems.

People in London experience some of the poorest health, with high sickness and disability rates and particularly high premature death rates for stroke and heart disease. There are also higher than average rates of anxiety, depression and severe mental illness.

The Application

Ability Bow is requesting funding to run the Positive Steps exercise class programme and a community outreach programme focused on mental health.

The Recommendation

This is a well-led organisation, occupying an important niche locally. Its specialised programmes, equipment and tailored support is not available in regular gyms. It is clearly valued by users and local organisations. The amount originally requested was increased following the assessment visit to allow for an uplift in salaries.

£98,900 over 3 years (£32,300, £32,800; £33,800) for a Positive Steps Development Instructor (14 h/p/w), sessional workers and the associated costs of the Positive Steps project.

Funding History

Meeting Date	Decision
17/02/2011	£86,700 over three years (£27,500; £27,600; £31,600) for a Development Instructor (21 hours per week) and other costs of a project, providing regular, supervised and affordable exercise sessions for people with disabilities and chronic health conditions in Tower Hamlets and Hackney

Background and detail of proposal

Mental Health is the single biggest category of referrals the organisation receives. People come to Ability Bow with mental ill health issues that are either a direct problem, the effect of medication or adjustment to a new disability. The CEO is confident in the organisation’s ability to work with people with a range of mental ill-health issues . It has good links locally with the Clinical Commissioning Group, having been commissioned to to run a pilot project for people with long-term physical

conditions, mental illness and learning disability, who were 'chronically disengaged' from NHS services and work with the local MIND as well as the Bow Haven, a user-led mental health organisation.

From its experience Ability Bow has recognised the need to address the particular issues faced by people with mental health problems. There is considerable evidence on the positive effects of exercise on mood and feeling of wellbeing. In addition Ability Bow will assist participants in taking more control of their lives and becoming more independent through peer and social support, increased self management knowledge and skills and increased levels of community engagement by running social activities, volunteering at Ability Bow and becoming mental health champions. They use a robust evaluation tool, the Warwick Edinburgh Mental Wellbeing Scale and Patient Activation Measure. In addition to discussions with staff, your Grant Officer had one to one conversations with three users who had experienced mental ill health as well as physical disability and all of whom saw Ability Bow as an organisation which had significantly assisted them beyond the exercise classes.

Financial Information

An issue in building reserves for Ability Bow, as a small charity, has been the amount of funding via contracts where all funding is for service delivery. Trustees are aware of the need to build the level of free reserves and there is a plan to diversify funding in coming years to achieve this. In the 2015/16 accounts unrestricted free reserves were given as £29,478, but this included fixed assets of £14,543. It has been suggested to Ability Bow that it designates an equivalent amount for a Fixed Asset Fund. Fundraising costs are low 16/17 and 17/18 as a fundraiser is now employed as necessary on just an ad-hoc basis. The 2017/18 forecast is at draft stage, with the split between restricted and unrestricted expenditure yet to be finalised, hence the disparity in the figures below. However your Grant Officer is confident of the reserves position.

Year end as at 31st March	2016 Examined Accounts £	2017 Forecast £	2018 Forecast £
Income & expenditure:			
Income	310,602	272,100	303,868
- % of Income confirmed	n/a	n/a	77%
Expenditure	(306,731)	(248,235)	(238,280)
Total surplus/(deficit)	3,871	23,865	65,588
Split between:			
- Restricted surplus/(deficit)	(5,651)	0	0
- Unrestricted surplus/(deficit)	9,522	23,865	65,588
	3,871	23,865	65,588
Cost of Raising Funds	18,366	2,875	3,000
- % of income	5.9%	1.1%	1.0%
Operating expenditure (unrestricted funds)	178,693	120,135	65,780
Free unrestricted reserves:			
Free unrestricted reserves held at year end	29,478	53,343	118,931
No of months of operating expenditure	2.0	5.3	21.7
Reserves policy target	44,673	30,033	59,570
No of months of operating expenditure	3.0	3.0	10.9
Free reserves over/(under) target	(15,195)	23,310	59,361

MEETING: 20/03/2017

Ref: 13658

ASSESSMENT CATEGORY - Making London More Inclusive

Arthritis Care

Adv: Julia Mirkin

Amount requested: £154,535

Base: Islington

Benefit: London-wide

Amount recommended: £129,000

The Charity

Arthritis is an incurable auto-immune condition, which means the body's own immune system attacks healthy body tissue, usually in the joints. Severe pain, stiffness and swelling is experienced, having a life-changing impact on individuals and families. Arthritis Care (AC) aims to inform, empower and support people with arthritis, helping them to manage their pain; reduce isolation and promote independent living. Services include a young people and families' service; and a dedicated help-line. In 2015, 25,000 individuals were supported by AC: 8,000 people contacted AC's helpline; and 400 young people received direct support.

The Application

AC proposes to implement its support model for young people living with juvenile arthritis and their families by working in partnership with rheumatology departments, facilitating peer support, offering a programme of workshops and one-to-one care.

The Recommendation

AC has over 20 years' experience of supporting young people with arthritis. It holds the Helplines Association accreditation and the NHS England Information Standard.

As the application requests a contribution to residential weekends, which it is not your policy to fund, these costs have been deducted from the requested amount.

£129,000 over three years (£38,500; £43,000; £47,500) towards one FTE Young People & Families Coordinator, London-based programme costs including, workshops, family events, volunteer costs, and a contribution to overheads.

Funding History

Meeting Date	Decision
17/11/2011	£97,000 over three years towards the costs of information points in libraries, signposting people to resources about their condition.
02/11/2006	£30,000 over three years towards supporting volunteers to help elderly people to manage their condition.

Background and detail of proposal

Symptoms of arthritis include severe stiffness and pain, making daily tasks difficult or impossible. Symptoms are aggravated by growth or stress, and treatments are extremely powerful with cancer treatments often being used or powerful steroids that cause weight-gain or other side-effects. The particular challenges faced by young people with Arthritis include; missed schooling; isolation (the rarity of juvenile arthritis means sufferers infrequently meet each other); poor mental health and reduced employment prospects. Arthritis sufferers are twice as likely to be unemployed in adulthood compared with the rest of the population.

AC has been delivering successful peer support services for juvenile arthritis sufferers in Northern Ireland for 20 years. Working collaboratively with Paediatric and Adolescent Rheumatology clinics, AC provides vital social and emotional support that complements and enhances young people's medical treatment. AC aims to

improve young peoples' confidence and communication skills, enabling them to negotiate as they transition to adult services and to independent living. Beneficiaries in Northern Ireland have reported a 40% increase in confidence and a 35% increase in optimism as a result of engaging with the programme.

The service has been slower to implement in London as services have, until recently, been more fragmented: treatment for children up to the age of eleven was, historically, offered by Great Ormond Street hospital, from which patients were transferred to UCLH. This transition was often strongly resisted and, as with later transitions to university or to adult services, can disrupt treatment. Approximately 1,000 young people are living with juvenile arthritis in London. In February 2016, AC consulted with young arthritis sufferers, parents and siblings. Feedback indicated there was demand for opportunities to meet other young Arthritis sufferers to address feelings of loneliness and to receive peer support.

Two Project Co-ordinators were appointed in March 2016. The consultation exercises and AC's experience of delivering work in Northern Ireland has supported the development of the activity programme; a group of peer support volunteers have been identified, who will offer support and become role models to other young arthritis sufferers. AC proposes to offer 1-2-1 contact support at clinic days (and further support by phone and email) for young people receiving treatment at the new clinic at Evelina London Children's Hospital, and University College London Hospitals (UCLH). A programme of events and workshops for young people and their families also forms part of this proposal, offering a valuable networking element.

Financial Information

Over the last five years, a large proportion (c. £2m on average) of income derives from legacies which are unpredictable. 2016 legacy income included £450k from a single legacy receipt, which contributed to the surplus shown. The charity plans to reinvest the 2016 surplus in 2017, specifically focusing on fundraising with a view to diversifying income streams (including the provision of new services and attracting support from Trusts and Foundations) and to reduce its reliance on legacy income in the medium to long term. Reserves are deemed to be held at a satisfactory level.

Year end as at 31 December	2015 Audited Accounts £	2016 Draft Accounts £	2017 Forecast £
Income & expenditure:			
Income	4,692,000	5,555,084	4,600,000
- % of Income confirmed	n/a	n/a	43%
Expenditure	(4,927,000)	(5,046,728)	(5,103,670)
Total surplus/(deficit)*	(235,000)	508,356	(503,670)
Split between:			
- Restricted surplus/(deficit)	(309,000)	27,400	0
- Unrestricted surplus/(deficit)	74,000	480,956	(503,670)
	(235,000)	508,356	(503,670)
Operating expenditure (unrestricted funds)	3,877,000	4,050,628	3,900,829
Free unrestricted reserves:			
Free unrestricted reserves held at year end	2,759,000	3,239,956	2,736,286
No of months of operating expenditure	8.5	9.6	8.4
Reserves policy target	2,440,000	2,440,000	2,440,000
No of months of operating expenditure	7.6	7.2	7.5
Free reserves over/(under) target	319,000	799,956	296,286

* Actuarial gains on defined benefit pension scheme of £273k excluded for 2015

MEETING: 20/03/2017

Ref: 13667

ASSESSMENT CATEGORY - Making London More Inclusive

Flying Gorillas

**Adv: Shegufta Rahman
Base: Kensington & Chelsea
Benefit: Several West London
Boroughs**

Amount requested: £75,000

Amount recommended: £75,000

The Charity

Flying Gorillas (FG) was set up in 2001 by professional dancers and musicians, primarily focussed on working with children and young people from disadvantaged communities to give them the opportunity to work with professional artists and produce high quality productions.

The Application

FG has a long established record of working with people with learning disabilities. Through its experience of working with people with learning disabilities, FG has found these individuals to have extraordinary talent in dance. The project will allow the charity to develop and formalise an approach it started in Hammersmith and Kensington by giving people with learning disabilities more involvement in the running and management of the dance programme.

The Recommendation

The charity is well-placed to develop this project with the evidence of need they have collected over the years and experience of working with people with learning disabilities. Over half of the total budget for this project has been secured from Royal Borough of Kensington & Chelsea (RBK&C), London Boroughs of Hammersmith & Fulham, Westminster, and EU funding. The request is for the balance.

£75,000 over three years (£27,500, £25,000, £22,500) towards the cost of sessional staff; workshop leaders, general manager and administrator, and associated project costs.

Funding History

Meeting Date	Decision
28/04/2011	£58,500 over 3 years (£24,500; £19,500; £14,500) for an arts project for young people from Westway Travellers' site and local residents.

Background and detail of proposal

FG has found that people with learning disabilities are often uniquely placed to deepen the experience not only as artists, but also as teachers, through their different experiences and insights. Even those with no experience in dance often work in a way that is impressive and inspiring, using spontaneity, comic timing and an enviable lack of inhibition. FG has a long association with Wolfgang Stange and Amici Theatre Company. Stange is the leading international figure in the field of dance with people with learning disabilities and has been mentoring the founder of FG for 30 years. The organisation has performed in several Amici shows at Lyric Hammersmith and on tour.

Dance can provide a confidence boost for young people who struggle in mainstream subjects as they find themselves at the top of their class for the first time. People with learning disabilities often have fewer inhibitions, greater flexibility and better rhythm than their non-disabled peers, and sometimes have the upper hand in dance sessions. Focus groups run by FG found that art forms and activities like dance do not rely on language, making the project equally accessible to participants with English as an Additional Language and those who do not use language at all.

There are no special schools for children with learning disabilities in RBK&C, whilst teachers in Hammersmith and Westminster have reported that arts activities are a crucial element of learning and a very important part of the special curriculum but very few teachers have the confidence to run dance sessions. The project will also provide inspiring role models for disabled children and students, to share the experience with non-disabled children and teachers, and to share skills and networks with other organisations.

Financial Information

Cost of Raising Funds was reported as nil in 2015 due to relevant staff time and overheads not being apportioned to this category of spend. FG has advised such costs will be classified appropriately in the future and the draft 2016 figures have been amended to include this with an expectation of a similar level of costs being incurred in 2017, which is equivalent to 25% of the administrator's time.

FG did not specify a reserves policy target in 2015. It has now specified a target for both 2016 and 2017 at £30,000. A steady growth is forecast in both 2016 and 2017 to bring unrestricted reserves within this target, as well as in recognition of the uncertainty behind both local government funding, as well as that from the EU. The charity advises that the Trustees will review the reserves policy each year in line with these issues as they develop.

Year end as at 31st December	2015 Examined Accounts £	2016 Draft Accounts £	2017 Forecast £
Income & expenditure:			
Income	25,969	117,813	125,363
- % of Income confirmed	n/a	n/a	78%
Expenditure	(80,881)	(115,732)	(110,000)
Total surplus/(deficit)	(54,912)	2,081	15,363
Split between:			
- Restricted surplus/(deficit)	0	0	0
- Unrestricted surplus/(deficit)	(54,912)	2,081	15,363
	(54,912)	2,081	15,363
Cost of Raising Funds	0	2,035	2,000
- % of income	0.0%	1.7%	1.6%
Operating expenditure (unrestricted funds)	54,912	29,718	25,481
Free unrestricted reserves:			
Free unrestricted reserves held at year end	11,542	13,623	28,986
No of months of operating expenditure	2.5	5.5	13.7
Reserves policy target	0	30,000	30,000
No of months of operating expenditure	0.0	12.1	14.1
Free reserves over/(under) target	11,542	(16,377)	(1,014)

MEETING: 20/03/2017

Ref: 13624

ASSESSMENT CATEGORY - Making London More Inclusive

Havelock Family Centre

Adv: Jack Joslin

Amount requested: £95,500

Base: Ealing

(Revised request: £100,000)

Benefit: Ealing

Amount recommended: £100,000

The Charity

The Havelock Family Centre (HFC) supports families in Southall that face complex needs and challenges. Based off the main road, the centre is a hub for the local community and offers a range of services which include: information and advice; workshops; a child contact centre; parenting skills programmes; and an arts programme for local young people.

The Application

HFC purchased the building 2 years ago from the local authority and has worked hard to make it as accessible as possible to the local community. Parts of the building are still in a bad state of repair and 70% of the building remains unused. Much of the existing built environment pre dates inclusive access legislation with significant physical barriers still remaining which limits the organisations project delivery and excludes access for disabled clients. An access audit supported by the Trust has informed this application. The Charity wishes to make its building welcoming and inclusive to the local community and ensure they remain a central community service provider in Southall. This application is to support the final access requirements of a larger refurbishment project.

The Recommendation

HFC is the only drop-in family and community centre on Southall's Havelock Estate. The current building is very run down and many parts of it are not currently safe for public use. The building is being completely refurbished and funding has been secured for all of the building work apart from the access. Funding is sought for a new accessible lift, two new accessible toilets, new internal doors and a dropped kerb and ramp. The budget has been revised at assessment after discussions with your officer (Appendix 1 to application form). This application fits with your Making London more Inclusive programme as it will be making a much needed community building more accessible. Funding is recommended at:

£100,000 for the access works at Aleka House which include a new lift, two disabled toilets, internal doors, accessible entrance, staircase hand rails and associated costs.

Funding History

Meeting Date	Decision
24/05/2016	£4,340 to meet the cost of an access audit including design appraisal and the subsequent amendment of architectural drawings.
07/05/2009	Application is to support BME fathers where families are going through separation and breakdown. Whilst a very worthy cause, it does not meet the priorities of your mental health programme.

Background and detail of proposal

HFC is a drop in family and community centre in the middle of the Havelock estate in Southall, providing a range of services including welfare benefits advice, financial capability, parenting workshops and child contact. The Centre operates as the first point of contact for the majority of local residents, most of whom are from disadvantaged communities. Two years ago HFC purchased Aleka House from Ealing Council and has been delivering most of their services in the downstairs rooms in the building. Aleka House is in a poor state of repair and most of the upstairs is unusable. The refurbishment project aims to completely transform the building including adding a new entrance to the front of the building and a lift shaft and room for accessible toilets to the side of the building. An access audit supported by the Trust informed this work that will be providing a much needed community resource to an area of significant need. A major housing development adjacent to Aleka House will bring more than 3,500 new residents to the area making it even more essential for this work to take place.

Financial Information

The charity changed their accountant during the assessment period as they became aware of errors in their recording. They have recruited a new accountant who has restated their 2015 prior year figures. They have taken steps to improve oversight of their finances by setting up a Finance Sub-Committee. Once building work is complete they plan to increase their staffing to ensure even more capacity and scrutiny can be put on their operational processes. All funding for this building project has been secured apart from this application.

Year end as at 31 March	2016 Examined Accounts £	2017 Forecast £	2018 Forecast £
Income & expenditure:			
Income	70,599	80,680	113,700
- % of Income confirmed	n/a	n/a	34%
Expenditure	(74,176)	(80,939)	(108,068)
Total surplus/(deficit)	(3,577)	(259)	5,632
Split between:			
- Restricted surplus/(deficit)	0	476	3,774
- Unrestricted surplus/(deficit)	(3,577)	(735)	1,858
	(3,577)	(259)	5,632
Cost of Raising Funds	0	7,500	11,385
- % of income	0.0%	9.3%	10.0%
Operating expenditure (unrestricted funds)	46,176	53,915	51,842
Free unrestricted reserves:			
Free unrestricted reserves held at year end	40,345	39,610	41,468
No of months of operating expenditure	10.5	8.8	9.6
Reserves policy target	37,088	40,469	54,034
No of months of operating expenditure	9.6	9.0	12.5
Free reserves over/(under) target	3,257	(859)	(12,566)

MEETING: 20/03/2017

Ref: 13564

ASSESSMENT CATEGORY - Making London More Inclusive

Merton Mencap

Adv: Jack Joslin

Base: Merton

Amount requested: £45,000

(Revised request: £61,603)

Amount recommended: £61,800

Benefit: Merton

The Charity

Merton Mencap (MM) operates in the London Borough of Merton delivering over 20 services and activities for young people and adults with a learning disability and their carers. Founded in 1964 as a charity MM aims to support people with a learning disability to be safer, healthier and live as independently as possible. They also support family carers to be less isolated and more connected to their community and have a voice in the shaping of local services. The charity is currently based at the Wilson Hospital.

The Application

This application is to support the running costs of a three year programme working with young people with learning disabilities to develop their independence and skills to help with their transition to adulthood. The 'Giving Back Club' looks to support 14 young people per year over a 48 week programme. Young people aged between 16 and 25 will be engaged to take part in 4 hour weekly sessions delivered by experienced staff. The aim is to support young people to partake in volunteering opportunities, provide life-skills workshops and facilitate young people taking part in community activities. This three year programme will have positive outcomes for the young people engaged in the project as they transition in to adulthood.

The Recommendation

MM has been delivering services in Merton for people with learning disabilities for over 50 years. This application is looking to support young people with learning disabilities as they transition into adulthood by engaging them in activities and supporting them to take up voluntary placements within the community and, as such, aligns closely with your Making London More Inclusive programme. A revised budget was submitted during assessment as it was noted by your officer that not all of the posts were being paid the London Living Wage. A new budget has been provided in Appendix 1 to the application form to reflect this increase. Full funding is recommended as follows:

£61,800 over 3 years (£13,900; £23,900; £24,000) to contribute to the salary costs of the Project Manager, Team Leader, and Support Workers and associated running costs for the 'Giving Back Club' project.

Funding History

Meeting Date	Decision
28/01/2015	Officers have been unable to undertake a full assessment as the necessary information has not been provided, despite several requests.

Background and detail of proposal

1 in 2 families with a learning disabled child live in poverty and need considerable support to take part in their communities. As a result, they are more likely to suffer additional health conditions relating to physical inactivity and isolation. Very few opportunities exist which support young people with learning disabilities to develop skills to be more independent. This programme of work looks to confront this need.

The 'Giving Back Club' will provide activities for young people with learning disabilities aged 16 to 25. Activities at the club will be focused on independent living skills like managing money, shopping for and cooking a healthy meal and fitness sessions. Workshops will focus on personal safety, first aid and nutrition. The majority of the programme will focus on support volunteering in the community. The charity already has good links with community businesses who have agreed to take on volunteers. This project will have strong outcomes for the young people involved helping with their transition into adulthood.

Financial Information

During assessment your officer discussed the organisations reliance on Statutory Funding. In February they received confirmation that 6 recent tenders for contracts from the local authority had been successful which puts them in a solid financial position for the next 3 years and without which MM would have utilised their remaining reserves. MM measure their free reserves on total expenditure rather than unrestricted expenditure and this would therefore give free reserves held at year end of 5 months, 3.15 months and 3.7 months respectively below. Unrestricted expenditure has been significantly reduced in 2018 as most of their core expenditure will be covered by contract income and restricted funding. Cost of generating funds was not disclosed in the 2016 Accounts, the charity will ensure this is included in the future and have given estimates for this cost for 2017 and 2018.

Year end as at 31 March	2016 Examined Accounts £	2017 Forecast £	2018 Forecast £
Income & expenditure:			
Income	581,729	371,667	588,420
- % of Income confirmed	n/a	n/a	89%
Expenditure	(543,550)	(523,466)	(588,420)
Total surplus/(deficit)	38,179	(151,799)	0
Split between:			
- Restricted surplus/(deficit)	34,480	(58,301)	(44,694)
- Unrestricted surplus/(deficit)	3,699	(93,498)	44,694
	38,179	(151,799)	0
Cost of Raising Funds	65	35,000	25,000
- % of income	0.0%	9.4%	4.2%
Operating expenditure (unrestricted funds)	44,922	104,997	4,500
Free unrestricted reserves:			
Free unrestricted reserves held at year end	226,974	137,255	181,949
No of months of operating expenditure	60.6	15.7	485.2
Reserves policy target	204,276	196,300	220,657
No of months of operating expenditure	54.6	22.4	588.4
Free reserves over/(under) target	22,698	(59,045)	(38,708)

MEETING: 20/03/2017

Ref: 13766

ASSESSMENT CATEGORY - Older Londoners

Action on Hearing Loss

Adv: Sandra Davidson

Amount requested: £85,273

Base: Islington

Benefit: London-wide

Amount recommended: £85,300

The Charity

Action on Hearing Loss (formally The Royal National Institute for Deaf people) is the national charity helping people confronting deafness, tinnitus, and hearing loss, to live the life they choose. It enables people to take control of their lives and remove the barriers in their way by giving people support and care, developing technology and treatments, and campaigning for equality. Eleven million people are living with hearing loss in the UK. The vast majority are aged over 50, with the condition more likely to occur as people age. By 2035, it is estimated there will be more than 15.6million people with hearing loss in the UK – a fifth of the population. Those who leave the condition unmanaged face barriers to communication, making it more likely that they withdraw from social situations and become isolated.

The Application

Action on Hearing Loss is seeking three years' funding to develop and expand its Hear to Inform and Connect service supporting older Londoners with hearing loss. This project will enable the organisation to provide face-to-face information in the heart of the community, building on the successful service across the UK, including London, for the past 18 years. The project will target over 75s with a focus on hardest to reach groups particularly from older black, Asian and minority (BAME) communities and those living in care homes. Where appropriate, families and carers will be provided with information and increased understanding of how to support older people with hearing loss.

The Recommendation

The charity has attracted funding from the Big Lottery Fund to expand the service across the UK over three years. The shortfall is being requested from the Trust to complete the funds required to provide invaluable face-to-face support to empower and increase the number of older people who take action to manage their hearing loss.

£85,300 over three years (£25,800; £29,100; £30,400) towards staffing and operational costs of the Hear to Inform and Connect project for older people in London.

Funding History

Meeting Date	Decision
04/07/2013	Application withdrawn
27/09/2012	Whilst undoubtedly valuable, to support this application would set a precedent for the Trust in, effectively, easing pressure on NHS services and waiting lists.
20/10/2011	Application withdrawn

Background and detail of proposal

Research shows that hearing loss doubles the risk of developing depression and increases the risk of anxiety and other mental health issues. There is now strong evidence that mild hearing loss doubles the risk of developing dementia - with moderate hearing loss leading to three times the risk, and severe hearing loss five times the risk. There is also evidence that hearing loss is linked to learning disabilities, cardiovascular disease, diabetes, stroke and obesity. Recent research undertaken by the charity highlighted that many people with hearing loss do not know what support and services are available and/or inadequately signposted

The face-to-face information service, led by volunteers, will overcome or reduce communication barriers for older people with both addressed and unaddressed hearing loss and improve systems for those harder to reach communities. Through a mixture of information stands and talks offering advice on all aspects of hearing loss from getting hearing aids to learning how to lip read, the project will help people be better informed and keep connected to family, friends and the world around them. The charity will help organisations in London covered by the project, such as community hubs and voluntary groups to become more accessible and ensure that they increase their ability to support those living with deafness, tinnitus and hearing loss more effectively. Over three years approximately 10,000 older people are expected to benefit from the service.

Financial Information

Unrestricted deficits shown for 2016 and 2017 were planned investments in the fundraising programme as part of the income growth and diversification strategy, the results of which are reflected in the increased income expected to be generated below in 2017 and 2018.

Year end 31st March	2016 Audited Accounts £	2017 Forecast £	2018 Forecast £
Income & expenditure:			
Income	38,380,000	44,200,000	47,300,000
- % of Income confirmed	n/a	n/a	55%
Expenditure	(38,969,000)	(45,600,000)	(47,100,000)
Total surplus/(deficit)*	(589,000)	(1,400,000)	200,000
Split between:			
- Restricted surplus/(deficit)	89,000	300,000	100,000
- Unrestricted surplus/(deficit)	(678,000)	(1,700,000)	100,000
	(589,000)	(1,400,000)	200,000
Cost of Raising Funds	4,183,000	4,100,000	4,400,000
- % of income	10.9%	9.3%	9.3%
Operating expenditure (unrestricted funds)	37,101,000	43,600,000	44,700,000
Free unrestricted reserves:			
Free unrestricted reserves held at year end	7,700,000	6,000,000	6,100,000
No of months of operating expenditure	2.5	1.7	1.6
Reserves policy target	6,000,000	6,000,000	6,000,000
No of months of operating expenditure	1.9	1.7	1.6
Free reserves over/(under) target	1,700,000	0	100,000

* excludes actuarial gain on pensions of £5.1m in 2016

MEETING: 20/03/2017

Ref: 13711

ASSESSMENT CATEGORY - Older Londoners

Bubble Theatre Company

Adv: Julia Mirkin

Amount requested: £53,000

Base: Southwark

(Revised request: £66,000)

Benefit: Southwark

Amount recommended: £66,000

The Charity

London Bubble Theatre Company (LB) was established in 1972 to bring professional theatre to outer London boroughs. Now, it is a community theatre company with a focus on enabling participation by those on low-incomes or who are hard-to-reach, which it does from its base in Rotherhithe, Southwark. LBTC's programme includes a number of established projects, including 'Young Theatre Makers' (YTM), which engages 17-24 year-olds not in employment, education or training (NEET); 'Speech bubbles' that works with primary school children with communication difficulties and 'The Creative Elders Programme', the focus of this application.

In 2008, LBTC lost £420K annual revenue funding from Arts Council England and faced serious threat of closure. In the intervening years, it has sought to adapt its operating model and now seeks a higher proportion of voluntary and earned income. However, in 2012, a significant capital funder found itself unable to fulfil its £100K funding pledge, leaving LB no option but to draw heavily on its reserves.

The Application

To deliver two distinct projects, 'Creative Homes' and 'Rotherhithe Shed' to engage older people in activities that develop sensory skills and encourage social interaction.

The Recommendation

The grant amount recommended is higher than the original request as on-costs were initially omitted for years two and three, resulting in the request reducing each year when overall costs are budgeted to rise. Given that LB tends to incur shortfalls on restricted funds, therefore reducing its surpluses on unrestricted funds, and that it needs to increase its reserves, your officer recommends a grant amount that reflects the budgeted growth in project expenditure over the lifetime of the grant:

£66,000 over three years (£20,000; £22,000; £24,000) towards 50% of the full-time Project Coordinator's post; activity costs for Creative Homes and The Rotherhithe Shed and a contribution to overheads. Funding in the final year to be contingent on securing match-funding from The Big Lottery.

Background and detail of proposal

The proposed activities target isolated people from diverse cultural backgrounds living in Bermondsey and Rotherhithe, in north Southwark. Beneficiaries will live in residential care homes and sheltered housing and will have mobility issues and sensory deprivation. Two distinct projects are proposed, both of which developed through consultation with older people in 2014 and that have been piloted with funding from the Big Lottery. The two projects: 'Creative Homes' and 'The Rotherhithe Shed' seek to improve well-being and encourage active and healthy lives.

Research by Holt-Lundstad in 2010 (Social Relationships and Mortality Risk: A Meta-analytic Review), indicated that older people with adequate social relationships were 50% more likely to survive than those with poor social relationships – a magnitude

comparable with quitting smoking. A study by WRVS (The Emerging Crisis for Older Men, 2014) suggested that 36% of men over the age of 75 described themselves as lonely or very lonely compared with 31% of women. Furthermore, only 10% of men felt willing to discuss their feelings with friends or family, compared with 25% of women (Loneliness in the UK).

A range of workshops, incorporating multi-sensory and interactive activities, will be delivered through the Creative Homes element of the proposal. Activities will range from seated therapeutic movement, to singing and creating characters and scenarios for performance with the aim of encouraging interaction and social engagement. Two-hour sessions will be delivered fortnightly in five settings in year one, rising to eight settings in year three, engaging 48 beneficiaries initially and increasing to 88 by year three. Rotherhithe Shed is designed to attract older men, who are not comfortable with the performance-related activities offered through Creative Homes. Up to 50 participants will gather twice a week to engage with practical, making and maintenance skills, whilst fostering friendships. Rotherhithe Shed is facilitated and participants are involved in maintaining furniture and toys, creating sculpture and carrying out commissions, such as fencing for local charities.

Financial Information

LB incurred a deficit of £32,797 in 15-16, reducing reserves to approximately 2 weeks running costs. An overall surplus is projected for 16-17, for which 95% of budgeted income is confirmed at 14/02/17. After covering the shortfall on restricted funds, it is anticipated that a contribution to unrestricted reserves will be made at the 16-17 year-end, increasing reserves to two months running costs. A greater surplus is projected in 17-18, which it is hoped will further increase unrestricted reserves to exceed the target of £75K. It is an ambition for LB to increase the reserves target when its Trustees believe it to be attainable.

It is anticipated that some of the funds designated for depreciation and project expenditure will be spent down during 16-17. However, the total figures transferred will not be confirmed until the year-end. Any potential drawdown will further reduce the call on unrestricted funds. LB has not disclosed its costs of raising funds in its accounts but has provided estimates, which are of a reasonable level.

Year end as at 31 March	2016 Audited Accounts £	2017 Forecast £	2018 Forecast £
Income & expenditure:			
Income	584,290	501,535	547,440
- % of income confirmed	n/a	95.00%	79%
Expenditure	(617,087)	(492,541)	(528,170)
Total surplus/(deficit)	(32,797)	8,994	19,270
Split between:			
- Restricted surplus/(deficit)	(17,635)	(10,507)	(9,960)
- Unrestricted surplus/(deficit)	(15,162)	19,501	29,230
	(32,797)	8,994	19,270
Cost of Raising Funds	64,000	65,500	67,100
- % of income	11.0%	13.1%	12.3%
Operating expenditure (unrestricted funds)	283,771	239,424	244,050
Free unrestricted reserves:			
Free unrestricted reserves held at year end	10,433	40,441	79,631
No of months of operating expenditure	0.4	2.0	3.9
Reserves policy target	75,000	75,000	75,000
No of months of operating expenditure	3.2	3.8	3.7
Free reserves over/(under) target	(64,567)	(34,559)	4,631

MEETING: 20/03/2017

Ref: 13544

ASSESSMENT CATEGORY - Older Londoners

Enfield Carers Centre

Adv: Shegufta Rahman

Base: Enfield

Benefit: Enfield

Amount requested: £92,748

{Revised request: £100,143}

Amount recommended: £100,100

The Charity

Enfield Carers Centre (ECC) was initially set up via a stakeholder steering group formed by Enfield Council and included the Council's Commissioner for Carers services, family carers, ex-carers, voluntary sector representatives and seconded council staff. The Centre was incorporated and registered with the Charity Commission in 2010, as well becoming affiliated to Carers Trust, the national body for carers' centres. This provides ECC with support in the form of access to national research, membership of the London Carer Centre Network and support of a Carers Trust Regional Officer, benchmarking information, toolkits and briefings, access to grant funding open to carer centres, as well as a growing nationwide network of Carers Trust partners.

The Application

The organisation is seeking funding for its existing Older Carers Advice project. Set up in 2014, this project was previously funded through ECC's unrestricted reserves and funding from Warburtons which will end in June 2017. Two years of delivering this service has evidenced the need for benefits advice and specific support for older carers. As well as assisting with completing benefit applications, older carers have additional needs such as reducing social isolation as family and peer networks diminish and prioritising their own health issues.

The Recommendation

ECC has a proven track record of local delivery. Due to the current environment of cuts to statutory funding, the organisation has kept salary levels static for a number of years. The original application included the salary of the Older Carers Advice and Support Officer at a pay level at the lower end of sector trends. As such, your officer advised that you would consider the s(A revised budget is appended to the application form.)

£100,100 over three years (£27,000, £36,100, £37,000) towards the full-time Older Carers Advice and Support Officer and associated project costs.

Funding History

None

Background and detail of proposal

Carers UK reported that nationally, unpaid carers save the UK £132bn annually ('Valuing Carers 2015'). The same report found a 38% increase in the number of older people caring for a relative whilst they themselves begin to develop their own health needs. The 2011 Census recorded 1.8m UK carers aged 60+ with over 50% aged 80-84 providing over 50 hours of care every week. Carers UK and Age UK reported in 2015 the number of carers aged 85+ grew by 128% in the last decade.

This trend is reflected in at a local level with Enfield's Census reporting approximately 29,000 carers with 18% aged 65+.

Many older carers provide long hours of vital care and support while their own health and wellbeing deteriorates, which can result in poor physical and mental health, financial strain and eventual breakdown in their ability to carry on caring. Carers approaching retirement often experience changes in income which are of particular concern and benefit entitlements may alter due to age or changing health needs of the carer and/or cared-for person. As well as benefits advice, ECC offers advocacy services to help carers voice their concerns or needs and understand their rights under disability and carer legislation. The charity runs a group advocacy skills programme which aims to equip carers with the skills to self-advocate, as well as understanding how statutory services work and develop their ability to liaise with statutory health and social care staff.

Since the Care Act 2014 was introduced, carers are placed on an equal footing with social service users. Carers are entitled to an assessment of how their caring responsibilities affect them. Enfield Council has appointed ECC as the Trusted Assessor for carers' assessments, which is the first time this has been delegated outside of the local authority. Your officer received an email from the Council's Commissioning Manager offering her full support for their application and providing a positive review of ECC's work.

Financial Information

Forecast income in the current year is fully confirmed (100%), and forecast income for 2017/18 was confirmed at 50% as at December 2016. The cost of generating funds was reported as nil in the 2016 accounts due to relevant staff time and overheads not being apportioned to this category of spend. The charity has advised that it will be engaging a bid writing consultancy firm when the Council moves to tender commissioning. Whilst ECC is forecast to exceed its reserves policy, this is in anticipation of the Council's move to tender commissioning, which will likely impact the level of statutory funding it secures. The reserves policy will be reviewed by trustees in line with this.

Year end at 31 March	2016 Independent Examination	2017 Forecast	2018 Forecast
	£	£	£
Income and Expenditure			
Income	507,799	492,488	417,553
Expenditure	498,343	483,096	412,783
Unrestricted Funds Surplus / (Deficit)	42,322	26,292	11,270
Restricted Funds Surplus / (Deficit)	(32,866)	(16,900)	(6,500)
Total Surplus / (Deficit)	9,456	9,392*	4,770*
Surplus / (Deficit) as a % of turnover	1.9%	1.9%	1.1%
Cost of Generating funds (% of income)	0	0	10,500 (2.5%)
Free unrestricted reserves			
Unrestricted free reserves held at Year End	287,168	313,360	324,630
How many months' worth of expenditure	6.9	7.8	9.4
Reserves Policy target	249,171	241,548	206,391
How many months' worth of expenditure	6	6	6
Free reserves over/(under) target	37,997	71,812	118,239

*whilst split provided on forecast by ECC- it notes that the final transfers between restricted and unrestricted funds in these years may change.

MEETING: 20/03/2017

Ref: 13722

ASSESSMENT CATEGORY - Older Londoners

InterAct Stroke Support

Adv: Tania Bronstein

Amount requested: £81,513

Base: Westminster

Benefit: Hammersmith &

Fulham, Hounslow, Lambeth

Amount recommended: £69,500

The Charity:

Interact Stroke Support (ISS) aims to improve psychological wellbeing, reduce isolation and stimulate language and memory for people who have survived a stroke. The charity uses professional actors to deliver interactive live readings for people in hospital following a stroke, and at stroke clubs in the community. With over 180 actors and an extensive library of diverse stories of varying lengths and genres, ISS currently works in 22 London hospitals (16 in London) and in 50 stroke clubs. In the year to 31.08.2016, ISS engaged with 6,117 stroke survivors.

The Application:

ISS seeks a three-year grant towards the costs of: (a) providing one-to-one live readings to stroke survivors three times a week in each of three hospitals: Charing Cross (Hammersmith & Fulham); Clayponds (Hounslow) and Kings (Lambeth); and, (b) delivering an annual 10-day interactive workshop programme for elderly stroke survivors following hospital discharge. The grant is expected to benefit 1,920 people.

The Recommendation:

This work has been hailed as exemplary in the use of arts to improve rehabilitation outcomes and has earned ISS several accolades in the past. Feedback from users, clinicians and evidence from research indicate that the readings alleviate depression, enhance wellbeing and boost rehabilitation outcomes. The advised grant reflects the likely proportion of eligible beneficiaries within this programme's age group:

£69,500 over three years (£22,000; £23,000; £24,500) towards a live reading service for elderly stroke survivors while in hospital and upon discharge.

Funding History

Meeting Date	Decision
08/07/2010	£70,000 over 3 years (£22,000; £22,000; £24,000) towards a reading service for elderly stroke patients in London hospitals

Background and detail of proposal

The risk of a stroke steeply increases with age. In England, the average age for women to have a stroke is 80, and for men it is 74 (Stroke Association 2017). The aftermath of a stroke is difficult and depressing, especially if communication and speech are affected. Survivors have to cope with sudden disability and long hours in rehabilitation wards, often without quality social interactions. It is at this point that interactive readings by professional actors able to enliven a story and to resort to drama techniques to stimulate communication in ways other than verbal can make a significant difference. Visits last for two hours with actors reading to several patients each time. This simple intervention does not just relieve boredom and isolation, but

has been found to stimulate memory and language recall and boost psychological wellbeing. The group support following hospital discharge is a new intervention developed because anxiety and depression often intensify once people return to their routines. This work offers a supportive, non-judgemental environment where participants enjoy a recreational activity while practicing communication skills, for example through alternating presentations using the Desert Island discs format.

Elderly stroke survivors, who are more likely to spend long spells in hospital, to lack support networks, and to face greater challenges adjusting to the after-effects of a stroke, especially benefit from the social, recreational and therapeutic rewards. While the group work is exclusively for elderly people, the readings in wards are for anyone in the wards. The recommended level of grant reflects the majority presence of patients in their mid and late 70's in stroke rehabilitation wards.

Financial information

ISS draws its income from many sources including individuals, charitable sources and fees (donations last year ranged from just under £5 to £18,334, most being for under £5,000). Given the unpredictable income base, the trustees advise that they are intent on holding reserves above their policy target (i.e six months' worth of unrestricted expenditure). However, following your assessor's visit, they plan to review the policy to better reflect the trustees' intentions. When this review is undertaken the gap shown between the holding and the policy target will reduce. The lower cost of raising funds in 2016/17 below is due to the employment of fundraising staff in previous years.

Year end as at 31 August	2014/15 Audited/Examined Accounts £	2015/16 Draft Accounts £	2016/17 Forecast £
Income & expenditure:			
Income	203,155	182,457	189,140
- % of Income confirmed as at 15.12.2016	n/a	n/a	65%
Expenditure	(237,896)	(176,358)	(187,196)
Total surplus/(deficit)	(34,741)	6,099	1,944
Split between:			
- Restricted surplus/(deficit)	12,477	(2,472)	(13,324)
- Unrestricted surplus/(deficit)	(47,218)	8,571	15,268
	(34,741)	6,099	1,944
Operating expenditure (unrestricted funds)	59,639	54,878	59,732
Free unrestricted reserves:			
Free unrestricted reserves held at year end	57,563	66,134	81,402
No of months of operating expenditure	11.6	14.5	16.4
Reserves policy target	29,819	27,439	29,866
No of months of operating expenditure	6.0	6.0	6.0
Free reserves over/(under) target	27,744	38,695	51,536

MEETING: 20/03/2017

Ref: 13817

ASSESSMENT CATEGORY - Older Londoners

St Joseph's Hospice

**Adv: Tania Bronstein
Base: Hackney
Benefit: Hackney**

**Amount requested: £135,000
{Revised request: £150,600}
Amount recommended: 150,600**

The Charity:

St Joseph's Hospice (SJH) is one of the oldest established hospices in Europe. It offers inpatient, day, respite and outpatient care, advice and information, "hospice at home" care, and several volunteer-led projects to support people who are terminally ill or have incurable life-limiting conditions, and also their carers, families and friends. Besides direct services benefiting 4,000+ East London residents every year, SJH runs an education and research department to share and disseminate knowledge and best practice amongst end-of-life and palliative care professionals.

The request:

SJH seeks three-year funding towards the Dementia Namaste Care (DNC) Project. DCN is a person-centred programme developed in USA to improve quality of life for people with advanced dementia nearing the end of life. The programme supports carers in creating connections with the person with dementia through gentle, soothing sensory experiences that appeal to the person's uniqueness and likes (e.g. music, scents, smells or hand massage) and give him/her comfort and pleasure. The project run by SJH trains and supports volunteers to offer these interventions to people in their home, while mentoring and teaching soothing techniques to their carers to ensure this support continues after volunteers move on. This project started in 2014 in Newham and is expanding to Tower Hamlets and Hackney. As some funds have been secured for work in the above new boroughs, SJH, which originally sought funds for work in Hackney, is requesting the Trust to instead consider funding the DNC in Newham, where the work is established, but funding not secured.

The recommendation

SJH has a reputation for pioneering high quality innovative care. Successive evaluations indicate that DNC reduces the severity of behavioural symptoms of distress, reconnects people with loved ones, and significantly adds quality to the end of life. The revised request entails delivery of the same activities set out in the application form, except for the borough location and the fact that that the 0.5 FTE Newham care manager post has a managerial/co-ordination element across the three boroughs. This is reflected in the higher level of grant subsequently sought and recommended:

£150,600 over three years (£47,000; £50,000; £53,600) towards salary costs of a care manager and administrator (both 0.5FTE) and activity costs of supporting people with dementia nearing the end of life and their carers in Newham.

Funding History

Meeting Date	Decision
11/07/2006	£108,000 over 3 years (3 x £36,000) towards complementary therapies for terminally ill people in East London

Background and detail of proposal

The name of the programme "Namaste" (the Indian greeting meaning 'to honour the spirit within') speaks to the nature of this intervention, which is not medical or generic, but rather seeks to "rescue" and connect with the person's unique humanity. DNC is gaining much interest in the UK, where projects are being established in care settings. The programme run by SJH is very distinctive in that it is run in people's homes by trained volunteers who are carefully matched with the person with dementia and carer so that background, mother tongue and something of life experience is shared, which contributes to meaningful connections between the person, carer and volunteer. The project has very good systems to vet, supervise and support volunteers, an excellent volunteers' training programme, robust risk assessment procedures, and benefits from SJH's sound management systems.

SJH applied for 3-years funding towards the DNC project in Hackney. It has since raised £24,060 for work in Hackney and £16,000 for work in Tower Hamlets (both for only one year), while funds towards work in Newham are yet to be secured. In the circumstances, rather than considering funds towards part-funding elements of work in different boroughs without assurances of additional funds in subsequent years, it is sensible to instead consider funding work in Newham, where it is now well-known and receiving a steady flow of referrals, having supported 127 matches to date.

Financial Information

SJH raises about 50% of its income from donations, legacies and fundraising events, and the other half is funded by NHS Clinical Commissioning Groups (CCGs), mainly City and Hackney, Tower Hamlets and Newham. Static CCG funding and reducing legacy income have resulted in annual deficits that have been financed with free reserves in the recent past. This holding is expected to fall below the policy level by 31.03.17. Trustees are working to bring budgets back to balance through efficiency savings and initiatives to diversify income such as a weekly lottery in partnership with other hospices, which is expected to bring significant income in the years ahead.

Year end as at 31 March	2015/2016 Audited Accounts £'000	2016/2017 Forecast £'000	2017/18 Forecast £'000
Income & expenditure:			
Income	13,794	14,670	14,088
- % of Income confirmed at 15.01.2017	n/a	74%	56%
Expenditure	(15,919)	(15,850)	(15,038)
Total surplus/(deficit)	(2,125)	(1,180)	(950)
Split between:			
- Restricted surplus/(deficit)	182	397	170
- Unrestricted surplus/(deficit)	(2,307)	(1,577)	(1,120)
	(2,125)	(1,180)	(950)
Operating expenditure (unrestricted funds)	14,858	15,744	14,024
Free unrestricted reserves:			
Free unrestricted reserves held at year end	15,082	13,505	12,385
No of months of operating expenditure Reserves policy target	12.2	10.3	10.6
	14,858	15,744	14,024
No of months of operating expenditure	12.0	12.0	12.0
Free reserves over/(under) target	224	(2,239)	(1,639)

MEETING: 20/03/2017

Ref: 13677

ASSESSMENT CATEGORY - Older Londoners

Sudbury Neighbourhood Centre (Middlesex) Limited Adv: Tim Wilson

Base: Brent

Amount requested: £60,000

Benefit: Brent

Amount recommended: £60,000

The Charity

Sudbury Neighbourhood Centre (SNC) offers a wide range of services to older people including a lunch club, occupational and music therapies, hairdressing, and IT classes. The charity also offers some social care services and volunteer opportunities for adults with learning disabilities. Until recently SNC only supported clients within a mile radius of the centre but now covers the whole borough. At a time when Brent has closed many of its statutory day care centres for older people, SNC has seen an increase in demand for its support. Given the organisation's proximity to Ealing and Harrow it is considering expressions of interest from other boroughs, not least because it offers a minibus outreach service to drop and collect users.

The Application

City Bridge Trust is asked to support SNC's costs of respite care and wellbeing activities for older people with dementia through part-funding a Senior Care Assistant and making some contribution towards client lunch costs. SNC has current capacity to offer 35 places per day, with intake subject to the charity's ability to meet client needs. Dementia care is around twice the cost per client per day compared with support for those without specialist needs. The Trust's funding will be used to help subsidise the costs of more complex provision alongside contributions from a range of statutory and non-statutory funders as well as some client fee income.

The Recommendation

SNC is a bright, welcoming space with an outreach service that helps ensure the centre is accessible to clients from other wards across the borough. The centre caters for older people with a range of support needs, and the Trust could play a key part in allowing it to work with more dementia sufferers at a time when alternative provision is becoming more limited. Whilst the total costs of SNC's services for clients with dementia exceed what the Trust could support, the charity has a strong fundraising programme in place to raise the balance. Support is advised as follows:

£60,000 over three years (3 x £20,000) towards the cost of a Senior Care Assistant (salaried at or above the level of London Living Wage) and associated activities for work with clients with dementia.

Funding History

Meeting Date	Decision
27/09/2012	£47,900 over three years towards the salary of the Centre Manager.
16/11/2000	£50,000 towards the cost of enlarging, refurbishing and up-grading the Sudbury Neighbourhood Centre.

Background and detail of proposal

The charity's day care services have expanded in recent years in response to the closure of local alternatives. With staff supported by volunteers and Occupational

Therapy placements from Brunel University, SNC is able to offer a wide range of activities to its clients. All new clients are subject to interview and the charity's assessment of its ability to meet their needs. The emphasis on door-to-door care is costly, especially so for clients with high support needs, and grant fundraising is needed to make up the balance for service delivery at the level SNC wishes to provide.

Financial Information

SNC's expenditure in 2015-16 resulted in a deficit of £126,015 in 2015-16, 70% of which was on unrestricted funds. Whilst this spend was planned, the charity ended the year with free reserves below the trustee target, but expects to rebuild reserves by the end of 2017-18 as a result of investment in fundraising and an improved cost control plan. Through the three years shown in the table below SNC expects a 23% increase in income as a result of its plans to work with larger numbers of clients.

Forecast income in the current year is £539,720 of which £470,968 (87%) is confirmed as at 16th February 2017. SNC is confident it will raise the balance in the six weeks remaining of the current financial year thanks to the work of its new local fundraiser (whose cost is reflected in the increase in expenditure for raising funds seen between 2015-16 and 2016-17 in the table below).

The charity operates a defined benefit pension scheme which showed a deficit of £255,000 at 31 March 2016. The trustees acknowledge this as a risk to the organisation's financial health and have plans in place to clear the deficit over a 15 year period following professional advice.

Year end as at 31 March	FY 2015-16 Audited/Examined Accounts £	FY 2016-17 Forecast £	FY 2017-18 Forecast £
Income & expenditure:			
Income	431,689	539,720	530,000
- % of Income confirmed	n/a	87.26%	4%
Expenditure	557,704	524,739	525,000
Total surplus/(deficit)	(126,015)	14,981	5,000
Cost of Raising Funds			
Cost of Raising Funds	37,065	55,000	53,000
- % of income	8.6%	10.2%	10.0%
Operating expenditure (unrestricted funds)	462,904	456,747	399,500
Free unrestricted reserves:			
Free unrestricted reserves held at year end	96,409	76,765	117,265
No of months of operating expenditure	2.5	2.0	3.5
Reserves policy target	115,726	114,187	99,875
No of months of operating expenditure	3.0	3.0	3.0
Free reserves over/(under) target	(19,317)	(37,422)	17,390

MEETING: 20/03/2017

Ref: 13695

ASSESSMENT CATEGORY - Older Londoners

The Reader

Adv: Sandra Davidson

Amount requested: £98,267

Base: Croydon

Benefit: Croydon

Amount recommended: £87,900

The Charity

The Reader is a national charity and social enterprise that promotes the benefits of reading and engaging in literature for everyone, regardless of their circumstances. The Reader's shared reading groups take place in a variety of settings including prisons, mental health centres, care homes and local communities. Its simple model of reading aloud in facilitated groups is proven to support positive mental health and wellbeing, combating isolation, calming aggression and helping people with dementia.

The Application

The Reader is seeking a three year grant towards the cost of establishing 15 reading groups in Croydon working with four partner organisations: Age UK Croydon, Contact the Elderly, RSVP, and The Croydon Churches Sheltered Housing Association to support those over 75+ at risk of isolation and depression. The grant will enable the organisation to develop its shared reading groups in Croydon and build on its work currently taking place across London.

The Recommendation

The Reader has developed a strong track record of delivering high quality, impactful, large scale projects, using reading to empower, engage and connect older people, including people with dementia and their carers. The costs of the overheads and training appear to be fairly high and therefore it is recommended that this are reduced. This has been discussed with the applicant who stated that the reduction will have relatively little impact on the delivery of the project.

£87,900 over three years (£35,900; £27,800; £24,200) towards the cost of establishing Shared Reading groups in Croydon targeting isolated older people 75 plus.

Funding History

Meeting Date	Decision
20/10/2011	The organisation has not made a sufficient case as to why a new full-time post is needed to train 40 volunteers per year when its current training programme, for which it charges, runs 3-day classes with 8-10 people per class.
08/07/2010	Application from a Liverpool-based organisation for work which does not specifically address your priorities.

Background and detail of proposal

Since 2008, the organisation has engaged over 5,000 people, from a range of backgrounds, to deliver Shared Reading groups themselves. There are now over 370 weekly groups across the UK with 82 groups running in London. Flagship projects include Big Lottery Merseyside with a reach of 800 socially isolated people through 1:1 reading in care homes; a London based project in partnership with Guy's and St Thomas' Trust training 200 individuals to become Reader Leaders. Research

by the University of Liverpool and professional testimony shows that Shared Reading is an effective non-medical intervention. This is supported by the organisations in-house evaluation which finds: 86% of readers with dementia report improved mood; 88% of older members report improved social interaction and 89% of volunteers report improved health and wellbeing. There is evidence that for older people and those living with dementia, reading has a positive impact on wellbeing and can help build new cognitive pathways in the brain. Research also shows that 8-10 % of people aged over 65 feel lonely and nearly two thirds (62%) of people with dementia live on their own are lonely.

In the Shared Reading model, all reading material is read aloud in the session itself, and open-ended discussion is encouraged by the project worker. Group members participate voluntarily as they wish and interact in relation to what is happening in the text itself (in terms of themes, description, language) and what may be happening within themselves as individuals. Small groups are run normally once per week lasting up to two hours with short stories or whole novels being read over a course of weeks or sometimes months, read aloud to ensure everyone, whatever their literacy level can engage with the text. The three year project aims to establish 15 reading groups reaching 243 members; run 965 sessions; train 24 volunteers and 2 local organisers. It is anticipated that over 4,800 group members will benefit. 1:1 sessions will be available to individuals where health and mobility issues present a barrier. It is expected that 70% of those involved will be over 75. The project will provide a supportive network that tackles social isolation and work closely with partners to provide those who are vulnerable opportunities to engage in shared reading.

Financial Information

The Reader has a development strategy in place to achieve a more balanced and diversified income profile including charitable trusts, commissioned income, and corporate support. The organisation has also developed a more sustainable, cost efficient and cost effective community led delivery model in order to reduce reliance on larger funds.

Year end as at 31st March	2016 Audited Accounts £	2017 Latest Forecast £	2018 Forecast £
Income & expenditure			
Income	3,678,504	2,962,845	2,929,122
- % of Income confirmed at 14 February 2017	n/a	n/a	39%
Expenditure	(3,410,994)	(3,067,107)	(2,926,768)
Total surplus/(deficit)	267,510	(104,262)	2,354
Split between:			
- Restricted surplus/(deficit)	306,803	0	0
- Unrestricted surplus/(deficit)	(39,293)	(104,262)	2,354
	267,510	(104,262)	2,354
Cost of Raising Funds	256,239	547,336	511,431
- % of income	7.0%	18.5%	17.5%
Operating expenditure (unrestricted funds)	979,917	1,178,685	857,362
Free unrestricted reserves:			
Free unrestricted reserves held at year end	399,097	294,835	297,189
No of months of operating expenditure	4.9	3.0	4.2
Reserves policy target	225,000	225,000	225,000
No of months of operating expenditure	2.8	2.3	3.1
Free reserves over/(under) target	174,097	69,835	72,189

MEETING : 20/03/2017

Ref: 13737

ASSESSMENT CATEGORY - Reducing Poverty

Disablement Association of Barking & Dagenham (DABD)

Adv: Sandra Jones

Amount requested: £125,353

**Base: Barking & Dagenham
Benefit: Barking & Dagenham**

Amount recommended: £122,000

The Charity

Established in 1993, Disablement Association of Barking & Dagenham (DABD) has been providing services across a number of boroughs for disabled people. Services provided by DABD include: information advice and support, accessible transport, benefits assessment and income maximisation, disability equipment, personal care support, skills training and employment brokerage, development of young people's activities.

The Application

The charity is seeking support for 'New Solutions' project; a financial health initiative for disabled people in Barking and Dagenham that will be delivered through an on-line system, face-to-face advice, a home visiting service and community based surgeries and group workshops. The project will be delivered by two half time posts (Advice Officer Community Solutions and Advice Officer On-line solutions) and associated running costs.

The Recommendation

DABD is a well-established service providing a range of services, including legal advice for disabled people across London and has a strong track record of delivering positive outcomes around advice. Consultancy costs and web development are high and your officer is therefore recommending a slight reduction on the requested amount.

£122,000 over three years (£43,000, £39,000, £40,000) towards a half time Advice Officer Community Solutions, a half time Advice Officer On-line Solutions and associated running costs.

Funding History

Meeting Date	Decision
22/09/2016	Rejected (Stepping Stones) as the proposal was insufficiently detailed with little evidence of the applicant's expertise to run a recruitment and temping agency focused on third sector employers.
15/03/2012	£97,700 over three years (£32,600; £32,200; £32,900) towards the costs of a personalisation project in LB Barking & Dagenham subject to the receipt of a satisfactory budget for 2012/13.

Background and detail of proposal

In response to an identified need, DABD devised the New Solutions project which comprises a blend of activities and approached tailored to ensure access to legal and debt advice. The first element is using an on-line system to provide advice via

e mail, through the charity's redeveloped web-site and the introduction of a 21st Century online chat facility, which responds to the local authority's 'digital by design' strategy. Face-to-face advice will be part of the offer, particularly around debt and housing. For those individuals with mobility problems, home visits will be provided as well as providing advice sessions at community bases where disabled people meet. The fourth element is group development to include financial literacy, household budgeting and financial life coaching. This programme will be delivered by the two staff members, with assistance from volunteers who will be trained up.

Financial Information

The majority of the charity's income is from statutory sources, albeit through contracts ranging from 2 – 5 years in length. For the current year only £197,911 (8%) of their funding is from non-statutory sources. Reserves for 2015/16 were low at 1.8 months, with DABD explaining that they were in a transition year. This has increased to 2.7 months in the current year and 3.2 months for 2017/18 which is in line with their new reserves policy.

The seemingly low percentage (2%) of the cost of raising funds in respect of turnover is explained by the fact that significant funds have been already secured up until 2020 via a number of commissioned contracts from a range of local authorities and CCGs.

Year end as at March	2015/16 Audited Accounts £	2016/17 Current Year Forecast £	2017/18 Forecast £
Income & expenditure:			
Income	3,088,499	2,533,253	3,097,358
- % of Income confirmed	n/a	n/a	100%
Expenditure	(3,147,585)	(2,443,994)	(2,891,285)
Total surplus/(deficit)	(59,086)	89,259	206,074
Split between:			
- Restricted surplus/(deficit)	0	0	0
- Unrestricted surplus/(deficit)	(58,086)	89,259	206,073
	(58,086)	89,259	206,073
Cost of Raising Funds	61,545	50,665	61,947
- % of income	2.0%	2.0%	2.0%
Operating expenditure (all funds)	3,147,585	2,443,994	2,891,285
Free unrestricted reserves:			
Free unrestricted reserves held at year end	465,739	554,998	761,071
No of months of operating expenditure	1.8	2.7	3.2
Reserves policy target	465,739	610,999	722,821
No of months of operating expenditure	1.8	3.0	3.0
Free reserves over/(under) target	0	(56,001)	38,250

MEETING: 20/03/2017

Ref: 13844

ASSESSMENT CATEGORY - Reducing Poverty

Lambeth Law Centre

Adv: Rebecca Green

Amount requested: £135,150

Base: Lambeth

Benefit: Lambeth

Amount recommended: £133,500

The Charity

Lambeth Law Centre (LLC) was founded in 1981 and provides direct legal advice, case work and representation, including at tribunal level, free of charge to over 2,500 people each year in the local community. Advice in housing, immigration, asylum, debt, welfare benefits and employment is delivered by a team of solicitors and caseworkers as well as generalist advice sessions with volunteer lawyers.

LLC offers its services through a variety of mediums including drop in sessions and email advice as well as through direct referrals from specialist agencies and partners. LLC is increasingly looking to create partnerships with other organisations in order to reach marginalised individuals, including work with West London Day Centre and New Horizon's Youth Centre. LLC is also the lead agency in the Lambeth Advice Network contract with the Local Authority to provide social welfare advice in Lambeth, and runs specialist training in employment and discrimination issues through the London Discrimination Unit project

The Application

LLC requests funding for a Welfare Benefits & Debt Project Case Worker and project costs for a new outreach project. LLC proposes to develop an integrated debt and welfare benefits advice service targeting hard to reach groups. This project will deliver outreach advice sessions in local charities and community groups, and also receive targeted referrals. In addition, these will be backed up by training sessions delivered both to frontline advice workers, community activists and client groups.

The Recommendation

The Law Centre has a good track record of delivery of specialist legal advice projects both independently and in partnership with other agencies, and this project to deliver outreach debt and benefits advice to vulnerable and socially excluded groups in the community fits well with your Reducing Poverty programme. The original request was amended downwards slightly in line with updated salary and budget calculations and this sum is now recommended:

£133,500 over 3 years (£43,500; £44,500; £45,500) for a Welfare Benefit & Debt Project Case Worker post (31.5 h/p/w), and the associated project costs of a new debt and welfare benefits advice outreach project.

Funding History

None

Background and detail of proposal

Lambeth is the 8th most deprived borough in London, and there are an estimated 87,000 people in poverty after housing costs. Property prices and rent rises have forced many out of the borough and made it far more difficult for lower paid people to

access secure housing and maintain a reasonable standard of living. 12% of the working age population are in receipt of out of work benefits, above the average for London, and 20% are in low-paid jobs.

LLC is looking for ways to ensure its service is accessible to those who need it most, including migrants, those with mental health difficulties, or long term health or disability issues. LLC have previously run sessions with a mixture of training, problem identifying and self-help and plan to build on this model. The proposed project will therefore include outreach advice sessions and referrals, casework at all levels, as well as delivering second tier training. LLC has already developed several relationships and partnerships with local charities, for example, Mosaic Clubhouse, Lambeth and Southward MIND, LAWRS and London Lighthouse. It will also look to establish links with other communities throughout the project.

Financial Information

Whilst a decrease in Local Authority funding is expected in the coming years, the Law Centre plans to increasingly focus on Legal Aid income and Trust and Foundation fundraising, hence the increased level of income. The Cost of Raising Funds for 2017 and 2018 reflects the cost of the Director's time taken up by this activity and excludes the pro bono support from trustees and Law Centres Network (which is estimated to be worth approximately £1,250 p/a). The charity explained that reserves are presently above policy as a large percentage of cases are and remain Work in Progress, i.e. the value of work that should be paid were they to close all their cases on a particular date. It was noted that points were raised on the SRA audit of the Client Account. LLC have confirmed that procedures are being implemented to prevent re-occurrence and that there was no financial loss to any client.

Year end as at 31 March	2016 Audited Accounts £	2017 Forecast £	2018 Budget £
Income & expenditure:			
Income	567,960	642,307	656,435
- % of Income confirmed	n/a	n/a	28%
Expenditure	(557,496)	(638,728)	(645,270)
Total surplus/(deficit)	10,464	3,579	11,165
Split between:			
- Restricted surplus/(deficit)	(28,257)	0	(15,000)
- Unrestricted surplus/(deficit)	38,721	3,579	26,165
	10,464	3,579	11,165
Cost of Raising Funds	0	2,156	3,246
- % of income	0.0%	0.3%	0.5%
Operating expenditure (unrestricted funds)	384,498	438,782	438,357
Free unrestricted reserves:			
Free unrestricted reserves held at year end	272,462	276,041	286,206
No of months of operating expenditure	8.5	7.5	7.8
Reserves policy target	96,125	109,695	109,589
No of months of operating expenditure	3.0	3.0	3.0
Free reserves over/(under) target	176,338	166,346	176,617

MEETING: 20/03/2017

Ref: 13839

ASSESSMENT CATEGORY - Reducing Poverty

Lewisham Multi-Lingual Advice Service (LMLAS)

Adv: Sandra Jones

Base: Lewisham

Amount requested: £110,954

Benefit: Lewisham

Amount recommended: £92,200

The Charity

Lewisham Multi-Lingual Advice Service (LMLAS) has been providing legal advice services since 2002 to people whose first language is not English, offering 12 languages regularly, with access to more if required. The charity also acts as advocate to social services, schools, health and provides interpretation and referral services. The charity works with seven other advice providers in the borough to ensure that the advice on offer is delivered in an effective way, to those most in need.

The Application

The applicant is seeking a grant as a contribution towards several posts (totalling 27 hours per week) to provide face-to-face debt and welfare benefit advice to people whose first language is not English. The application meets your programme outcome '*more people accessing debt and legal services*'.

The Recommendation

LMLAS has built up a good reputation for providing quality advice to people in their own language, successfully providing a service for 15 years. After discussions with your officer, the level of funding requested has been adjusted as an element of the project included a digital skills officer and volunteer co-ordinator, for neither of which the purpose meets your criteria. The organisation has had a small reduction of grant from the local authority with the service being delivered in a different way, with LMLAS being part of a wider Advice hub providing telephone advice. This will reduce the level of face-to-face service offered, which is essential when offering advice to those whose language is not English.

£92,200 over three years (£31,500, £30,100, £30,600) as a contribution towards the Service Manager (8.5 hours per week), Advice Caseworker (11.5 hours per week), Project Administrator (11 hours per week), sessional workers each with different languages (6 hours per week), and associated running costs.

Funding History

None

Background and detail of proposal

LMLAS works in partnership with seven other main advice providers in Lewisham to provide effective and co-ordinated advice in the borough. The local authority are changing the way advice is funded, which includes LMLAS using the funding to focus on being part of a telephone helpline as the first port of call to access advice, with appointments for face to face meetings being accessed via the telephone line service, with only a small part being for initial face-to-face work. Given the charity's clients have limited or no knowledge of English, this is considered a barrier to getting

support from LMLAS. This is at a time when the level of demand for advice and advocacy is increasing.

This project will allow the charity to maintain a reasonable level of face-to-face advice, even if they are not successful with their bid to the Big Lottery Fund (currently at the final stage).

Financial Information

Forecast income in the current year is £45,785, all of which is confirmed. The organisation has not indicated the Cost of Raising Funds, and this is something that they will be considering in future years; this has not been included in the table below as they have yet to have the discussion. Figures for the current year are low due to funding from the Big Lottery having ceased with no alternative funding in place. The figures for 2017/18 assume that the two applications that are currently under consideration will be successful; these bids are one from City Bridge Trust and a larger one from Big Lottery Fund, which has got through to the final stage. The third source of funding is from the local authority at £34,897 per annum, confirmed for the next three years.

The figures for 2017/18 indicate that the organisation is holding 71 months free reserves. The actual amount is anticipated to remain static from 2016/17, however the reason that the figures are skewed is that the vast majority of costs are due to be covered by restricted income, leaving only £4,782 as operating expenditure from free reserves.

Year end as at March	2015/16 Examined Accounts £	2016/17 Forecast £	2017/18 Forecast £
Income & expenditure:			
Income	98,065	45,785	197,343
- % of Income confirmed	n/a	n/a	18%
Expenditure	100,345	80,872	197,343
Total surplus/(deficit)	(2,280)	(35,087)	0
Split between:			
- Restricted surplus/(deficit)	(19,120)	0	0
- Unrestricted surplus/(deficit)	16,840	(35,087)	0
	(2,280)	(35,087)	0
Operating expenditure (unrestricted funds)	35,339	80,872	4,782
Free unrestricted reserves:			
Free unrestricted reserves held at year end	63,403	28,316	28,316
No of months of operating expenditure	21.5	4.2	71.1
Reserves policy target	8,835	20,218	1,196
No of months of operating expenditure	3.0	3.0	3.0
Free reserves over/(under) target	54,568	8,098	27,121

MEETING: 20/03/2017

Ref: 13835

ASSESSMENT CATEGORY - Reducing Poverty

Vision Care for Homeless People

Adv: Olivia Dix

Amount requested: £51,070

Base: Tower Hamlets

Benefit: Tower Hamlets

Amount recommended: £37,100

The Charity

Founded in 2003, Vision Care provides eye tests and glasses to homeless people, operating currently from six clinics across England, including 3 in London. The service is run by volunteer professionals, optometrists, dispensing opticians, assistants and students from the optical industry and lay volunteers. In 2015/16 1,087 homeless people received free eye tests and spectacles. It has very low overheads and staff costs and much of the equipment it uses is donated. As well as its practical work, the organisation lobbies for better optical care for homeless people and access to services.

The Application

The charity requests funding for a part-time Volunteer Manager to develop volunteer teams to reach more impoverished homeless people in London with eye care services.

The Recommendation

The amount requested was reduced due to the organisation receiving a grant from another Foundation towards year 1 costs. The new proposal is recommended:

£37,100 over 3 years (£2,600, £17,000, £17,500) for the salary of a p/t (2 dpw) Volunteer Manager and associated costs.

Funding History

None

Background and detail of proposal

Homeless people, even those entitled to NHS services, rarely use conventional services to access eye care, although research undertaken by the charity on a sample of 250 of their patients showed a prevalence of visual impairment twice that of the general population. Being able to see properly enables homeless people to access benefits more effectively and to read information relating to job applications etc. It also increases confidence. The organisation is embarking on a growth strategy in London, including a mobile clinic, and needs to recruit and support more volunteers. It recognises that this will require more volunteer teams and dedicated input from a manager to ensure they are properly trained and supported.

Financial Information

The increase in budget in 2017/18 is due to plans to open new centres in Leeds and Exeter and a mobile unit in Tower Hamlets. Whilst confirmed income of 18% for 2017/18 looks low, £36,000 of restricted funding is also expected to be carried forward at 31 March 2017 for utilisation within this year. The cost of raising funds increase is reflective of the anticipated expansion in activities.

Year end 31st March	2016 Examined Accounts £	2017 Forecast £	2018 Forecast £
Income & expenditure:			
Income	108,142	104,249	142,501
- % of Income confirmed as at 12/02/2017	n/a	n/a	18%
Expenditure	(76,357)	(103,443)	(141,005)
Total surplus/(deficit)	31,785	806	1,496
Split between:			
- Restricted surplus/(deficit)	27,756	(4,362)	1,659
- Unrestricted surplus/(deficit)	4,029	5,168	(163)
	31,785	806	1,496
Cost of Raising Funds	1,526	5,480	9,331
- % of income	1.4%	5.3%	6.5%
Operating expenditure (unrestricted funds)	43,632	44,755	69,741
Free unrestricted reserves:			
Free unrestricted reserves held at year end	37,673	40,841	40,678
No of months of operating expenditure	10.4	11.0	7.0
Reserves policy target	27,270	27,972	43,588
No of months of operating expenditure	7.5	7.5	7.5
Free reserves over/(under) target	10,403	12,869	(2,910)

MEETING: 20/03/2017

Ref: 13663

ASSESSMENT CATEGORY - Strengthening London's Voluntary Sector

Alliance for Inclusive Education

Adv: Sandra Jones

Base: Lambeth

Amount requested: £166,237

Benefit: London-wide

Amount recommended: £166,300

The Charity

Alliance for Inclusive Education (ALLFIE), established in 1990, works on education issues, engaging mainstream stakeholders in the education sector and supporting young disabled people and their families to enable the young people to build their aspirations and meet their full potential. Activities include: regular production of Inclusion Now magazine; awareness briefings on 'the case for inclusive education' and the effects of education legislation on disabled people; supporting disabled pupils and students; working with parents of disabled students; facilitating the Inclusion Champions Consortium; working to raise awareness of inclusive education with Disabled Person-led Organisations (DPOs).

The Application

ALLFIE seeks a three year grant to upskill at least 40 DPOs across London to extend their existing community offer to young disabled people and their families. This covers legislation, engagement skills, working with families and training the trainer so as to cascade the learning to other organisations. They will also establish an e-hub for participants of the project to share learning. This will be achieved by employing a part time Inclusion Champion (2.5 days per week) and Policy Co-ordinator (0.5 days per week), and a proportion of the time of the existing the Director (5 hours per week) and the Communications Officer (1 day per month).

The Recommendation

ALLFIE has a solid track record of advancing educational opportunities for young disabled people through its different projects, and works closely with other disability organisations such as Inclusion London to achieve its aims. This project is based on a pilot undertaken by the charity, funded by Esmée Fairbairn, which finished in November 2016. This pilot worked with 10 DPOs in London and has proven to increase support to young disabled people and their families.

£166,300 over three years (£55,900; £55,700; £54,700) towards an Inclusion Champion post (2.5 days per week), the Policy Co-ordinator (0.5 days per week) and a proportion of the Director's time (5 hours per week) and the Communications Officer (1 day per month), as well as the costs of developing the e-hub, and training and capacity building costs.

Funding History

Meeting Date	Decision
28/01/2016	The capacity-building support referred to in this application does not meet the criteria set out in your programme. In addition, the cost of supporting 6 organisations is excessive.

Background and detail of proposal

Work undertaken by ALLFIE over the last two years with their New Voices group of disabled young people has evidenced that they want better links with empowered disabled adults and to have a better understanding of their rights. To date, very few DPOs work with disabled children and young people and their families because traditionally it has been the preserve of the larger non user-led disability charities. This project therefore aims to train and strengthen DPOs to work with this cohort of people. This will be achieved by identifying the capacity building needs of the DPOs, and by providing support and training, including training the trainers which will enable the DPOs to cascade the learning. An e-hub will also be developed for the participants to further network and share learning.

Financial Information

Forecast income in the current year is all confirmed, with 13% of the 2017/18 budget being confirmed as at February 2017. The charity has a successful track record of raising charitable funds to sustain activity levels and does not rely on any statutory funding, although they do anticipate that funding in 2017/18 will decrease whilst they await the outcome of a number of applications. The Director is focussing on fundraising over the coming months and anticipates that this will improve their financial position. This will put their free reserves to 9 months, a decrease from the previously two years to get them towards their reserves policy of 3 months. The charity advises that it is something that the trustees will be addressing over the next two years.

Although ALLFIE's accounts do have a statement on the cost of raising funds, this is not translated into the financial figures in their accounts; this has been raised with the charity and they will be addressing this in future. They state that the cost of raising funds equates to 15% of the Directors salary.

Year end as at 31st March	2015/16 Examined Accounts £	2016/17 Current year forecast £	2017/18 Forecast £
Income & expenditure:			
Income	158,222	185,141	125,322
- % of Income confirmed	n/a	n/a	13%
Expenditure	(198,570)	(185,141)	(148,828)
Total surplus/(deficit)	(40,348)	0	(23,506)
Split between:			
- Restricted surplus/(deficit)	(28,401)	0	0
- Unrestricted surplus/(deficit)	(11,947)	0	(23,506)
	(40,348)	0	(23,506)
Operating expenditure (unrestricted funds)	22,975	49,518	41,316
Free unrestricted reserves:			
Free unrestricted reserves held at year end	54,583	54,583	31,077
No of months of operating expenditure	28.5	13.2	9.0
Reserves policy target	11,488	12,380	20,658
No of months of operating expenditure	6.0	3.0	3.0
Free reserves over/(under) target	43,096	42,204	10,419

MEETING: 20/03/2017

Ref: 13687

ASSESSMENT CATEGORY - Strengthening London's Voluntary Sector

Eastside Primetimers Foundation

Adv: Tim Wilson

Amount requested: £99,400

Base: Hackney

Benefit: London-wide

Amount recommended: £99,400

The Organisation

Eastside Primetimers Foundation (EPF) matches small voluntary sector organisations with skilled (usually ex-private sector) mentors who provide financial skills training and support. EPF grew out of a pilot project run within another organisation (Community Action Network). In 2004 it was incorporated as a charitable company called Primetimers before merging with Eastside Consulting in 2013. EPF is constituted as a company limited by guarantee with charitable objects, an asset lock (ensuring income is used towards those objects and not distributed as dividend) and a dissolution clause protecting the charitable purpose of any funds remaining in the event it is wound up.

The Application

EPF seeks continuation funding for the London-focused financial management mentoring programme, an initiative which City Bridge Trust has supported since late 2012. EPF has trained a small network of qualified accountants to deliver a financial health check and subsequent mentoring. Work includes detailed reviews of accounting systems and management reports as well as staff training. Forty organisations will have benefited by the end of the current grant, and EPF plans to deliver support to another 40 over the next two years.

The Recommendation

Apart from the continued demand for EPF's financial mentoring service, charities face new challenges relating to workplace pensions, new accounting standards, and the implementation of the National Living Wage. The request seeks to extend an existing, successful, infrastructure project at a level equivalent to the current grant. Over the past three years EPF has facilitated work with 40 organisations and will aim for the same target but over two years with the proposed continuation funding. Monitoring for the previous award has been consistently good, and the work is especially valuable given the voluntary sector's particularly difficult operating environment. Whilst the organisation in current legal form is not currently eligible for a City Bridge Trust grant, this award for continuation funding is recommended subject to confirmation that EPF has become a registered charity (work in progress with the Charity Commission with an answer expected by April). Funding is recommended as follows:

£99,400 over two years (2 x £49,700) towards Eastside Primetimers Foundation's financial mentoring services for the third sector in Greater London conditional on EPF confirming it is a registered charity.

Funding History

Meeting Date	Decision
27/09/2012	£148,000 over three years towards the costs of a financial management mentoring programme for small charities.

Background and detail of proposal

This funding application seeks to maintain an existing, successful service. EPF has developed a network of trained mentors and raised the profile of the available support such that it is confident it can deliver the proposed work in a 24 month period.

Financial Information

At 8th November Eastside Primetimers advised it had confirmed £79,526 of its 2016-17 income (53.4%). The balance is expected from the delivery of consultancy services for a single large client. EP acknowledges that it may struggle to meet its income target for the year, but notes this work is delivered by a Programme Manager who is paid for delivery and that expenditure will be scaled back if income is not received. EP advises that the 37% fall in income from 2014-15 to 2016-17 arises from the expected conclusion of a Department of Health contract for consultancy under their Health and Social Care Volunteering Fund. EP expects income levels to stabilise from 2016-17 onwards.

The Trustees do not have a free reserve target but note that at least £50,000 would be needed to cover the costs of an orderly wind-down should EP cease trading. Free reserves are calculated at the value of net current assets less liabilities.

EP is not a registered charity and therefore does not prepare accounts using the SORP. As such it does not disclose the costs of generating funds but has provided forecasts based on staff time and running costs. As an organisation delivering consultancy services, and with the majority of its income generated through fees, the costs of generating funds are hard to compare to standard charity practice where fundraising might result in fewer, larger grants, and therefore be a lower proportion of total turnover.

Year end at 31 March	2014-15 Audited	2015-16 Draft	2016-17 Forecast
	£	£	£
Income and Expenditure			
Income	236,596	164,454	148,920
Expenditure	246,911	123,962	119,821
Unrestricted Funds Surplus / (Deficit)	(9,423)	25,441	52,196
Restricted Funds Surplus / (Deficit)	(892)	15,051	(23,097)
Total Surplus / (Deficit)	(10,315)	40,492	29,099
Surplus / (Deficit) as a % of turnover	(4.4%)	24.6%	19.5%
Cost of Generating funds (% of income)	185,419 (78.4%)	113,237 (68.9%)	117,320 (78.8%)
Free unrestricted reserves			
Unrestricted free reserves held at Year End	(2,924)	34,160	63,259
How many months' worth of expenditure	(0.1)	3.3	6.3
Reserves Policy target	50,000	50,000	50,000
How many months' worth of expenditure	2.4	4.8	5.0
Free reserves over/(under) target	(52,924)	(15,840)	13,259

Committee	Dated:
City Bridge Trust	20 th March 2017
Subject: Applications recommended for rejection	Public
Report of: Chief Grants Officer	For Decision

Summary

This report and the accompanying schedule outlines a total of 31 grant applications or Eco-Audit requests that, for the reason(s) identified, are recommended for rejection.

Recommendation

Members are asked to:

- Reject the grant applications detailed in the accompanying schedule

Main Report

1. There are a total of 31 applications (excluding those under the Stepping Stones scheme) recommended for rejection at this meeting. They are listed within categories in the accompanying schedule. In each case the “purpose” that is used to describe the application is that provided by the applicant organisation. All the recommendations are based on criteria set out in your Policy Guidance.
2. Copies of these application forms are available to view in the Members’ Reading Room. If any Committee Member wishes to query any of the recommendations, this can either be done at the meeting, in which case the decision may be deferred while full details are provided to the Member concerned, or by contacting the Trust office in advance of the meeting so that an explanation can be provided prior to or at the meeting.

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Recommended for Rejection
The City Bridge Trust Committee – 20th March 2017
Summary of Recommendations for Rejection - Investing in Londoners

Request Date	Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Grants Amount Requested & Area	Officer
<u>English for Speakers of Other Languages</u>					
September 2016	13676 African French Speaking Organisation	To address the English language barriers; relieve isolation, stress, distress and promote the education, skills for life, apprenticeships so that beneficiaries improve their social lives.	Although the proposed activity meets your criteria, this small organisation's finances are unstable and its future is at risk. The overheads for the project delivery do not appear to be justifiable.	£4,990	SD Enfield
October 2016	13712 Communities Welfare Network	We are seeking a one year top up funding to continue the ESOL project funded by the City bridge which has come to an end	This organisation has already had continuation funding and isn't eligible to apply for the same work until October 2019.	£9,990	JNM Lambeth
<i>Total English for Speakers of Other Languages (2 items)</i>				£14,980	
<u>Improving London's Environment</u>					
December 2016	13847 Camden People's Theatre	A new theatre production, created by CPT with Camden's young people and the Kings College London (KCL) Lung Biology Group, exploring air quality in London.	The production and delivery of a theatre-based show which is unlikely to deliver significant outcomes as required under your programme "Improving London's Environment".	£15,000	JXM Camden
December 2016	13851 Hammersmith & Fulham Urban Studies Centre	Riverside Learning at the new Fulham Jetty Environmental Centre	The significant part of this proposal is concerned with providing an outdoor learning environment for school students and to offer CPD (continued professional development) training for teachers. As such, it falls outside your specific priorities.	£128,279	JXM Hammersmith & Fulham

Request Date	Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Grants Amount Requested	Officer & Area
October 2016	13724 Young People's Trust for the Environment	To enable 24 schools to develop growing areas in their grounds, giving children and their families the opportunity to grow and eat their own produce.	The organisation is based outside of London and there are local providers delivering this type of work and outcomes.	£61,378	SAR Outside London
<i>Total Improving London's Environment (3 items)</i>				£204,657	
<u>Improving Londoners' Mental Health</u>					
January 2017	13882 Alfie James Productions	To develop a community theatre project which supports people suffering from poor confidence, self-esteem and mental health issues.	Organisation, formed in December 2015, was unable to provide satisfactory accounts. Work proposed is targeted at your mental health programme though the organisation has no obvious expertise in this field.	£1,500	CR Tower Hamlets
November 2016	13743 Barnet Migrant Refugee Forum	Salary towards a co-ordinator for our holistic wellbeing service supporting the "invisible" refugee population from war torn horn region of Africa experiencing trauma,grief and loss.	A comparatively new organisation with little or no income and where a grant as requested would greatly exceed 50% of its annual turnover.	£130,038	CR Barnet
November 2016	13776 Council of Asian People (Haringey)	To reduce stigma around Mental illness in South Asian community and to provide Community Advocacy Support to access the mental health services and related help.	The application proposes to carry out awareness raising work to combat stigma around mental health issues. These activities are outside the criteria of your programme, which funds specialist organisations that offer care and support to people with ill mental health.	£179,496	TB Haringey
December 2016	13849 Emmaus South Lambeth	Salary for a move-on support co-ordinator at Emmaus Lambeth	This project does not fit with your programme criteria as they are not providing specialist mental health services with homeless and transient people.	£84,435	JXJ Lambeth

Request Date	Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Grants Amount Requested	Officer & Area
November 2016	13842 Timebank	To support the transition of young people (aged 14-25) in Southwark and Lambeth from CAMHS to adult services with the support of a volunteer mentor.	The proposal to provide mentoring support to young people with mental health issues falls outside the criteria of your programme, which funds specialist mental health organisations to offer mental health specific care and support services.	£190,502	TB Camden
<i>Total Improving Londoners' Mental Health (5 items)</i>				£585,971	
<u>Making London More Inclusive</u>					
December 2016	13845 British Lung Foundation	BLF Active delivers specialist exercise classes for people living with lung disease in London, improving health and wellbeing and enabling patients to live more independently.	A one-year funding bid with a focus which does not sufficiently address your required outcomes under Making London More Inclusive. In addition, the application is of insufficient quality, fails to provide the required financial information and reads as a 'donation towards' rather than a feasible project to benefit Londoners.	£48,112	JXM Islington
October 2016	13730 City of London Sinfonia	Wellbeing through Music: Improving the lives of disadvantaged people in London through music	The application is for core funding to expand current activities, and therefore is ineligible as their last grant finished in January 2015 and therefore 3 years has not passed. In addition, the focus is not on disabled people, rather the settings (hospitals, hospice and care homes) which may include disabled people who are sick, but by no means exclusively.	£78,000	SFJ Lambeth

Request Date	Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Grants Amount Requested & Area Officer
October 2016	13725 Eric and Salome Estorick Foundation	Major accessibility upgrades at the Estorick Collection of Modern Italian Art in order to improve access to the museum and to modernise existing facilities.	This application was submitted when a major refurbishment programme had commenced. The proposal does not evidence involvement of, or consultation with, disabled or older people in the planning of the project and there are no specific plans to increase their participation further to completion of access-related works.	£58,060 TB Islington
November 2016	13763 Hertfordshire Action on Disability	To ensure the sustainability of our fully accessible information, advice and assistive technology retail centre in Yiewsley serving the people of Hillingdon.	During assessment the charity did not successfully demonstrate how this project met the programme outcomes of Making London More Inclusive.	£30,000 JXJ Hillingdon
May 2016	13466 Hoxton Hall	To purchase equipment, signage and make adaptations to provide an accessible and versatile space for performers, participants and audiences.	This application (a complete version of which was not submitted until December 2016) was not preceded by an independent audit of accessibility requirements and does not evidence consultation or involvement of older or disabled people either in the plans for improvements or in future programming.	£49,850 TB Hackney
December 2016	13867 Keep Playing trading as Level Water	Free, bespoke, one-to-one swimming lessons for 20 disabled children in Stratford, London will be provided for until each child can confidently integrate into group swimming.	The application does not make clear how the beneficiary children would be selected which means that some may have the ability to pay for this tuition. In addition, the principal methodology is to train leisure centre staff (i.e. employed by another body) to deliver the tuition. In this regard, the ongoing benefit of your funding would not be restricted to disadvantaged Londoners.	£4,750 CR Outside London

Request Date	Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Grants Amount Requested & Area Officer
October 2016	13717 Marble Hill Playcentres	Inclusive play project for children and young people aged 0-15.	The proposal seeks funding for inclusive play sessions, with a focus on play rather than the arts or sports. Therefore this application falls outside your criteria under Making London More Inclusive. In addition, returns to the Charity Commission have been late in 4 out of the last 5 years and the organisation has a history of overspending.	£40,927 RG Richmond
November 2016	13816 Queen Elizabeth's Foundation for Disabled People	To support people with disabilities gain independent mobility the first time or to regain independence, including their driving licence, after a serious injury.	Proposal will deliver the same outcomes as your previous grant, which ended less than 3 years ago, and is therefore ineligible.	£99,410 CR Sutton
November 2016	13771 Saint Francis Hospice	Creating an 'enabling culture' of Rehabilitative Palliative Care through integrating rehabilitation, enablement, self-management, self-care, and sharing best practice to optimize people's choice, independence, autonomy, dignity.	The proposed work does not sufficiently match your Making London More Inclusive outcomes, with much of the work providing training to Health and Social Care professionals, and therefore outside your remit.	£145,550 JXM Havering
<i>Total Making London More Inclusive (9 items)</i>				£554,659
<u>Older Londoners</u>				
June 2016	13479 Big Up Films	We, the day centre staff and service users, would like to offer weekly art, craft and filmmaking workshop provision, for those who attend Alsen DCC.	The organisation is not registered as a charity or other type of eligible body. (A complete application was not submitted until September 2016)	£4,885 CR Islington

Request Date	Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Grants Amount Requested & Area Officer
October 2016	13697 Deptford Methodist Mission: Disabled People's Contact	To fund the salary of the Day Centre Manager who is responsible for overseeing the day-to-day running of the centre for the elderly/disabled.	Following the last grant from the Trust, which was written back, a stronger case needs to be made for a request for management costs.	£77,114 JNM Greenwich
September 2016	13690 Ezra Umarpeh	Equipment and transport services for 150 older OJ Londoners will increase users' independence, social activity and wellbeing, and also support 60 older OJ carers.	Although this project exclusively targets people aged 75+, the proposed activities are very similar to work you funded up until July 2015 to help disabled people regardless of their age. Under your criteria, organisations are only eligible to apply for a further revenue grant for the same outcomes until after a three-year interval commencing after receipt of the final monitoring report.	£93,815 TB Hackney
November 2016	13774 Golden Years	To enable us to provide activities to improve the lives of older Londoners at risk or suffering from social exclusion and/or physical and/or emotional illhealth	The request exceeds 50% of the organisation's annual income and no other sources have been approached for funds for years two and three of this three year project. Your officers are concerned that even if you were to award a lesser annual amount to fit your guidelines, there are no indications that balances needed would be secured.	£50,214 TB Barnet
October 2016	13714 Good Neighbour Scheme for Mill Hill and Burnt Oak	Support increased running costs such as the doubling of our bus hire prices. Also our grant from the Henry Smith Charity expires in 2017.	This proposal is similar to work funded by your previous grant and, as 3 years have not elapsed, is ineligible. Free reserves held equate to almost 1 year's turnover.	£60,000 CR Barnet

Request Date	Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Grants Amount Requested	Officer & Area
September 2016	13680 Manor Gardens Welfare Trust	We will improve the mental wellbeing of people over 75 in Islington and increase their social interaction through Befriending volunteers.	The outcomes of the proposed project are too similar to those of the last grant, despite this application being made under a different programme.	£135,161	JNM Islington
January 2017	13909 Vince Hines Foundation, The	To establish a cross borough network of accessible support, advice and activities for elderly people, particularly but not exclusively those from BAME communities in Ealing.	Most recent accounts show turnover of £11,000 and is similar to several years prior to this. The annual grant request is considerably in excess of this. Organisation has no paid employees and the principal focus of its work to date has been on young people.	£89,100	CR Ealing
<i>Total Older Londoners (7 items)</i>				£510,289	
<u>Reducing Poverty</u>					
February 2017	13923 Family Centre, Fieldway New Addington	To expand our community kitchen and cafe, education program and provide low cost healthy meals for young children, teenagers, mothers, fathers and the elderly;	Latest accounts show a negative free cash reserves figure, whilst a pattern of late return to the Charity Commission suggests poor governance.	£241,273	CR Croydon
January 2017	13911 St Luke's Church	To provide children and families in Hackney with a free, hot meal at least one day a week over the summer holidays.	Although a worthy cause, perhaps, only £300 of the sum requested would be spent on food. Furthermore, there is no evidence provided that all of the beneficiaries would be people experiencing food poverty.	£1,500	CR Hackney

Request Date	Ref & Organisation	Purpose	Reason for Recommendation for Rejection	Grants Amount Requested & Area Officer
November 2016	13741 The League of the Helping Hand	Funding requested towards LHH's Single Payment Grants Programme which aims to reduce financial hardship experienced by ill/disabled people and their carers.	Organisation, with £2.4m in investments, is seeking £4k per year to make hardship payments to individuals. As such, the proposal does not meet your priorities.	£12,000 CR Outside London
<i>Total Reducing Poverty (3 items)</i>				£254,773
<u>Resettlement and Rehabilitation of Offenders</u>				
February 2017	13926 The Reasons Why Foundation	To provide a personalised programme of specialist assessment, training, ongoing mentoring and support to help 150 ex-offenders access sustainable employment, positive opportunities and avoid re-offending.	From the information provided, the salary paid to the organisation's Chief Executive appears extremely high in relation to the organisation's size and turnover, whilst there is also a 10% salary rise built in for each year of funding requested. As such, the request is deemed to offer poor value for money.	£90,000 CR Lambeth
<i>Total Resettlement and Rehabilitation of Offenders (1 item)</i>				£90,000
<u>Strengthening London's Voluntary Sector</u>				
November 2016	13814 Island House Community Centre	To support oversight & training for the four organisations across Tower Hamlets delivering the CanDo community-led programme including volunteer assessment panel members and volunteer-led projects	Proposal is to directly replace Public Health funded work. The applicant organisation is not a 2nd tier body and is therefore ineligible to apply under this strand.	£38,008 CR Tower Hamlets
<i>Total Strengthening London's Voluntary Sector (1 item)</i>				£38,008
Grand Totals (31 items)				£2,253,337

Committee	Dated:
City Bridge Trust	20 th March 2017
Subject: Grants/expenditure considered under Delegated Authority	Public
Report of: Chief Grants Officer	For Information

Summary

Recommendation

Members are asked to:

- Receive this report and note its contents

Main Report

Following the approval of the Court of Common Council on 16th October 2014, the Chief Grants Officer may make decisions on applications of up to £10,000. Decisions on applications of over £10,000 and up to £25,000 may be approved by the Chief Grants Officer in consultation with the Chairman and Deputy Chairman.

Decisions on applications of over £25,000 and up to £50,000 may be approved by the Chief Grants Officer in consultation with the Chairman and Deputy Chairman, with reference to the Chamberlain.

1 of the items below is for the costs of an eco-audit, where no monies are paid to the recipient organisation, rather the funds approved are used by the Trust to commission and appoint qualified professionals to undertake an individual audit for the named charity.

The total amount of expenditure and number of items approved under delegated authority this financial year (inclusive of those below) are shown in Table 1.

Requests < £10k

The Liberal Jewish Synagogue £3,000 (up to 7.5 days) to undertake an eco-audit, (Approved 9/12/2016) excluding 1 day for an update of sustainable cemetery management systems.

Greenwich Migrant Hub £1,664 to pay for the cost of an ESOL tutor to (Approved 20/12/2016) deliver 32 weekly 2 hour sessions to a group of 20 vulnerable people from migrant communities.

Institute for Voluntary Action Research £5,000 towards the costs of IVAR's 2017 (Approved 23/02/2017) Evaluation Roundtable

Requests £10k - £25k

None

Requests £25k - £50k

Maya Centre

(Approved 6/02/2017)

£27,300 for a third and final year towards the running costs of 'Bridging the Gap' project including counselling costs, non-therapeutic sessions, weekly drop-in sessions and related overheads.

Tower Hamlets Parents Centre

(Approved 22/12/2016)

£28,461 over three years (3 x £9,487) for the cost of the ESOL tutor and a contribution towards rent, running costs and management to deliver 200 hours of ESOL tuition to 32 BME women each year for 3 years.

Community Links Trust Ltd

(Approved 6/02/2017)

£50,000 towards fees related to the merger/ partnership with a second party

Table 1 – Funds approved under delegated authority in financial year to date.

Applications reported to Committee	< £10k		£10k - £25k		£25k - £50k	
	£	No.	£	No.	£	No.
May 2016	£26,940	7	£86,545	4	£62,000	2
July 2016	0	0	£81,050	4	£110,150	3
September 2016	£35,310	10	£41,030	2	£262,177	7
November 2016 (Stepping Stones)	0	0	£39,500	2	£660,500	15
November 2016	£19,934	5	£37,600	2	£208,900	5
January 2017	£3,050	2		0	£178,470	4
March 2017	£9,664	3		0	£105,761	3
Total for year to date	£94,898	27	£285,725	14	£1,587,958	39

Ciaran Rafferty

Principal Grants Officer

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Committee	Dated:
City Bridge Trust	20 th March 2017
Subject: Withdrawn & Lapsed applications	Public
Report of: Chief Grants Officer	For Information

Summary

This report informs Members of applications received which subsequently have been withdrawn by the applicant, or lapsed due to the absence of the information required to undertake a full assessment.

Recommendation

Members are asked to:

- Receive this report and note its contents

Main Report

Organisation

Purpose of Request

Withdrawn Applications:

Abbey Community Association Ltd

A programme that supports improved mental wellbeing of BME people who tend not to access mainstream mental health services risking significant mental health crisis.

- After discussions with your officer, the applicant has withdrawn its application so that a more suitable proposal can be submitted at a later stage.

Daffodil Advocacy Project

To help people with a learning disability achieve greater independence and control in their lives by building their communication and interpersonal skills.

- Application withdrawn when the organisation realised it was still within the fallow period for applications.

Frozen Light

To support the London stage of our Spring tour of HOME, our new multi-sensory production for audiences with PMLD.

- The organisation has withdrawn its application, as it was unable to provide the necessary information required.

Natural History Museum

Making the Natural History Museum's front entrance fully accessible, allowing disabled visitors to enter our magnificent Hintze Hall as they first arrive at the Museum.

- The organisation has withdrawn its application for funding.

West House & Heath Robinson Museum Trust (HRMT)

To improve accessibility for visitors & volunteers to the Heath Robinson Museum extension to West House: accessible WC, motorised doors, hearing loop at reception.

- The organisation withdrew its application on realising that it is not in your policy to fund building work which has already taken place.

Brent Community Law Centre

To provide a specialist welfare benefits advice, casework and representation service to local people who are appealing a decision on entitlement to disability related benefit.

- After discussion with your officer at assessment, the organisation withdrew its application.

Lapsed Applications

St Peter's Bengali Association

Enabling SPBA to make a step-change from provision of generic advice to focused, specific, issue based, specialist advice for local people experiencing severe poverty.

- The applicant did not provide the required information when requested.

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Committee	Dated:
City Bridge Trust	20 th March 2017
Subject: Variations to grants awarded	Public
Report of: Chief Grants Officer	For Information

Summary

This report informs Members of 2 grants where variations have been agreed by the Chief Grants officer since your last meeting.

Recommendation

Members are asked to:

- Receive this report and note its contents

Main Report

Since your last meeting, variations to the grants outlined below have been agreed by the Chief Grants Officer, in line with the revised delegated procedure for the amendment of grants as agreed by your Committee in October 2004.

Transport for All

In July 2015 a grant of £90,000 over 3 years (£30k pa) was awarded to the above towards the costs of a full-time (35hpw) Project Manager. Subsequently the charity has changed – without prior arrangement with the Trust - the post-holder's working hours to 28 hpw and increased the salary level. As a result the grant has been reduced proportionately (by 1/5th) meaning a reduction in each year of the grant of £6,000 (£18,000 in total). The outcomes and outputs will remain unchanged.

Geffrye Museum Trust

In September 2015 the above was awarded £40,000 pa for three years to support a programme of creative activities for older people aged 75 or above. The organisation was permitted to carry forward into year 2 an under-spend in year 1. However, at the end of year 2 another, slightly larger, under-spend occurred. As it was clear from this pattern that the core annual grant awarded was sufficient in itself the under-spend at the end of year 2 - £5,845 – was revoked.

Ciaran Rafferty

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Committee	Dated:
City Bridge Trust	20 th March 2017
Subject: Report on Learning visits	Public
Report of: Chief Grants Officer	For Information

Summary

This report introduces reports from monitoring visits to Bikeworks (which the Chairman attended) and Frenford Clubs.

Recommendation

Members are asked to:

- Receive this report and note its contents

Main Report

1. You receive Learning visit reports at each of your meetings. These are in addition to more substantial bi-annual monitoring reports examining patterns of funding and benefit of grants awarded.
2. The reports to this Committee are from visits to Bikeworks and Frenford Clubs, both supported under your programme of Making London More Inclusive, and both focused on disabled people's participation in sports.

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LEARNING VISIT REPORT
Bikeworks CIC 12235

<p>1.1 Date of visit: 25 January 2017</p>	<p>1.2 Name of visiting Grants Officer: Tim Wilson and Alison Gowman (Chairman)</p>	<p>1.3 People met with: Ben Preston (Development Director)</p>
<p>1.4 Programme Area & Outcomes: Making London More Inclusive</p>		
<p>1.5 Purpose of the award: £90,000 over three years (£38,500; £31,000; £20,500) for the cost of a Training Coordinator (37.5hrs per week) and a contribution to the costs of a disability cycling programme.</p>		
<p>MONITORING INFORMATION</p>		
<p>2.1 Project Outcome 1: Achieve a demonstrable positive improvement in the physical health and well-being of at least 80% of participants = approximately 800 disabled people per annum</p> <p>Progress made: From an initial base of 600 participants, City Bridge Trust funding supported Bikeworks to extend its reach to 1,000 people within 12 months to over 1,400 by the end of the second year of the project. This growth comes from the 5 new clubs opened by the CIC across London. Having begun work in Little Wormwood Scrubs Bikeworks has now developed activities in Victoria Park and the Olympic Velodrome. Whilst many participants are regular attendees there is scope for drop-ins and taster attendance. Participant progress (5,500 sessional users took part in the second year) is routinely monitored with records stored in a newly developed database. As well as regular clubs the organisation's "Cycling for Health Festival" promoted the physical and mental health benefits of cycling, using competitive and fun events to engage a wider audience.</p>		
<p>2.2 Project Outcome 2: Establish quality benchmarks in all ability cycling provision & professionalism (which will also inform other fledgling all ability cycling programmes)</p> <p>Progress made: From the beginning of the Trust's grant Bikeworks has developed its All Ability instructor and volunteer training programmes, preparing structured course materials and (by the end of year 1) gaining City and Guilds accreditation. Bikeworks offers a wide range of adapted cycles to suit participants with varying degrees of physical and learning disabilities. As well as standard cycles, there are also trikes, recumbents and wheelchair-carrying bikes, all available in sufficient numbers to minimise waiting times for participants looking to take their turns. Instructors provide advice on bike selection and cycling technique. The session which we observed emphasised fun, but it was clear that instructors knew the participants well and encouraged progress.</p>		
<p>2.3 Project Outcome 3:</p>		

Establish pathways to competitive cycling for disabled people (especially learning disabilities) which will continue to enable more disabled cyclists to engage in and benefit from competitive cycling.

Progress made:

Bikeworks runs Adult Cycle training both at its clubs and through outreach to venues such as day centres in order to provide introductions for prospective participants in its All Ability cycling. These clubs are currently the main focus of the work funded by City Bridge Trust and offer participation tailored to the needs and interests of each user. Whilst many can and do attend simply for fun (as well as the associated health benefits) Bikeworks has run competitive events at the Olympic Park for both its regular club members and new participants. The use of the Lee Valley Velopark has helped provide inspiration to riders not only for its setting but also through the challenge arising from negotiating slalom courses. Bikeworks has run some events alongside British Cycling and continues to develop pathways to competitive cycling for those who are interested to pursue this.

GRANT OFFICER COMMENTS

The Victoria Park club event which we saw was well-attended despite the cold weather and highlighted the excellent relationship between staff, volunteers and participants. A steady flow of people arrived during the hour we were on site and the bikes were in use throughout with minimal waiting time for the club members. Bikeworks has promoted its services via local partners such as day centres, and taken care to monitor the extent to which participation is reflective of the local community. For example, in East London, recognition that few Muslim women attended the clubs led Bikeworks to recruit a new volunteer who could lead female-only cycling session, leading in turn to an uptake in participation from this community.

Bikeworks wishes to extend its operations to other venues, and did (thanks to an introduction made by the Trust) work with the International Centre for Social Franchising's Scale Accelerator programme during the second year of grant. The biggest impediment to growth is finding secure storage for the, often large, bikes needed to run All Ability cycling clubs. Bikeworks is exploring a mobile delivery service that would allow easy transport of its equipment from the Bethnal Green base, but this will require an upfront investment in adapted transport. The idea was presented to City Bridge and UBS' Stepping Stones Fund in a recent round without success, but feedback was given on how the model could be developed and it is to be hoped that Bikeworks can realise its ambitions given not only the number of people it has supported through the current grant, but the evident enjoyment of the participants we saw in Victoria Park.

**LEARNING VISIT REPORT
Frenford Clubs 12515**

1.1 Date of visit: 22 January 2017	1.2 Name of visiting Grants Officer: Jack Joslin	1.3 People met with: Neal Akhtar & Andy Dear
1.4 Programme Area & Outcomes: Making London More Inclusive		
1.5 Purpose of the award: £54,000 over three years (£22,000; £18,000; £14,000) towards the salary of a 22hpw Disability Activity Development Coordinator and related running costs to increase disabled people's participation in sports.		
MONITORING INFORMATION		
<p>2.1 Project Outcome 1: An increase in disabled participants taking part in sport. With more projects being run for disabled participants and outreach work being co-ordinated by the development worker, we foresee a significant increase in disabled participants attending our venue taking part in activities.</p> <p>Progress made: Since the project started Andy, the Development Worker, has developed a range of projects for disabled participants both at the Club and with outreach in the community. Currently they run wheelchair basketball, wheel chair cricket and other multisport sessions through-out the week. They have also set up a gym at the centre which allows the Development Worker to work with attendees on independent living skills. They have seen a large increase in participants and regularly have 12 people attending each of the sports sessions.</p>		
<p>2.2 Project Outcome 2: Those with disabilities are less isolated by having a range of programmes available to them. The programme will provided more opportunities for similar individuals to get together and take part in activity alongside one another.</p> <p>Progress made: It was clear from my visit that Frenford Clubs runs a wide range of community programmes. Funding has allowed the development worker to create projects and set up teams that are wanted by disabled participants. It is clearly a social occasion, when your officer visited a wheelchair basketball session was taking place and some of the players stated they attended every week and the sessions allowed them to meet new people. There is a new gym area where participants can train & improve their strength, making them more independent and helping reducing isolation.</p>		
<p>2.3 Project Outcome 3: More self-confidence and self-esteem in our disabled participants through developmental sporting activities. Our projects are focused on helping individuals develop as people, this is especially true of the projects offered to younger participants, we look to enhance and develop the characters of those attending through developmental sports.</p> <p>Progress made: From the session that you officer viewed it was clear that the participants had improved confidence and self-esteem. Your officer spoke with a number of the</p>		

participants after the session and they explained how the project had helped them meet new people, improve their fitness and be more confident. Some of the regular participants have started volunteering at Frenford clubs and helping to run the different sessions.

2.4 Project Outcome 4: Integrated local community through Inclusive Zone Sports. The project will provide opportunities for disabled & able-bodied participants to take part in sport alongside one another & encourage more integration in the community.

Progress made:

Since your funding started the Development Officer has set up a number of inclusive sessions. As Frenford clubs is a local youth club as well as providing specialist disability sports session they have found integrating the two to be quite easy. They offer a number of Zone Sports sessions which put able bodied participants in the same teams as the disabled participants. They have found that the Zone Basketball games are the most popular but have also found a good uptake in able-bodied participants joining in with the wheelchair basketball sessions. During the visit your officer was encouraged to give it ago at great amusement to the other participants.

2.5 Project Outcome 5: Promote integration at Frenford by offering projects run both for disabled participants and able-bodied participants, (Inclusive Zone Sports).

Progress made:

The Development Officer is always looking for new ways to make the programmes they run more inclusive. By its very nature the Youth Club is an inclusive and accessible space. Disability sport sessions run alongside regular sessions and all of the work they do seem to be open and welcoming everyone in the community.

GRANT OFFICER COMMENTS

Frenford clubs is an impressive organisation. The Club itself is set in large premises that they have on a 100 year lease from Redbridge Council. The club includes four full-size football pitches, two five aside pitches, a large sports hall and three studios. The building is well run and they generate a lot of their income by renting out their space. Your officer visited on a Sunday and there were lots of activities taking place including one of the sessions you support. Frenford Clubs have recently been awarded the London Youth Gold Quality Mark and it was clear that they are a well-run and impressive organisation. Andy the Development Officer has been working in disability sports coaching for many years. He was close to being included in the Team GB wheelchair basketball team at the Sydney Olympics. He has a great deal of passion in disability sports provision but also helping the participants break down barriers that they face. The development of a Gym on the sight has allowed him to work with attendees on a one-to-one basis. He provides independent living sessions that allow people with disabilities to develop different muscle groups to assist them in their day to day life. This programme has become popular and they have plans to use the clubs kitchen to provide cooking sessions as well. Your officer discussed with the charity what they would do once the funding came to an end and they are considering different funding proposals at the moment to ensure the project can be continued and sustained.

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